



Date: Wednesday, 21 February 2024

Time: 10.30 am

Venue: Council Chamber, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND

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CABINET

TO FOLLOW REPORT (S)

10 Fees and Charges 2024/25 (Pages 1 - 68)

Lead Member – Councillor Gwilym Butler – Portfolio Holder for Finance, Corporate Resources and Communities

Report of James Walton – Executive Director of Resources

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Committee and Date

Cabinet
21st February 2024

Item

Public



Fees and Charges 2024/25

Responsible Officer:	James Walton		
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Cabinet Member (Portfolio Holder):	Cllr Gwilym Butler, Finance, Corporate Resources and Communities		

1. Synopsis

Councils receive income from three sources: local taxation, government grants, and fees and charges received for services we provide. This report presents the budgeted income to be received and proposes the level of fees and charges to be applied by Shropshire Council in 2024/25.

2. Executive Summary

- 2.1. Like other councils, we receive income from three sources – local taxation, government grants, and a range of fees and charges we can levy for services we provide (e.g. in libraries or car parking). Together, this funding is used to create a budget for the Council to provide all Council services, through which we will deliver the Council's outcomes for residents. The use of charging reflects service delivery costs and is closely regulated by Government. Application of charges can also help nudge resident behaviour in support of council objectives.
- 2.2. The need to generate funds locally, at the point of service delivery rather than from local or national taxation, is encouraged by Government. The level and scope of fees and charges are often locally defined and are excluded from the calculation of 'Core Spending Power'.
- 2.3. The Council can raise income from several sources and this report identifies the areas for charging and includes details of the individual fees and charges proposed.

- 2.4. It is important to note that the council does not have full discretion, in many cases, over what it is able to charge. Some fees are set nationally, whilst others are governed by certain restrictions e.g. linking increases to changes in inflation.
- 2.5. This report recommends the level of fees and charges to be applied in 2024/25 and a full schedule of 2024/25 charges is contained in Appendix 3.
- 2.6. This report also recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2024/25 financial year. The recommendations are made in compliance with the rent standard for social housing providers that will apply to local authorities from April 2024.
- 2.7. This report should be read in conjunction with the Financial Strategy 2024/25-2028/29 report, elsewhere on this agenda.

3. Recommendations

- 3.1. Cabinet members are asked to agree and recommend to full Council the recommendations below. To note the breakdown of the total income for 2023/24 and 2024/25 and in particular that the proposed 2024/25 charges for discretionary services represent £52.822m of the £98.525m of income derived from Fees and Charges.
- 3.2. To approve the charges for 2024/25 as detailed in Appendix 3 to be implemented from 1 April 2024.
- 3.3. To note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to Cabinet and Council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 3.4. To note that the proposals to increase car parking fees and charges (arising from the traffic management policies and strategies of the Council) further to the recent decision of Cabinet has been called in for further scrutiny by Councillors. This report does not supersede the call in process; rather, the outcome of the call in process will determine the eventual charges to be levied in 2024/25.
- 3.5. To note that proposals in adult social care services for applying charges for telecare services and appointeeships are new proposals and will require further discussion and consultation. Proposed charges will be set on a 'cost recovery' basis, in line with best practice in other councils.
- 3.6. To revise housing rents as follows (subject to restrictions or exemptions identified in the Welfare Reform and Work Bill):
 - I. Social Housing rents for 2024/25 are increased by 7.7% from 3rd April 2024.
 - II. Affordable rents for 2024/25 are increased by 7.7% from 3rd April 2024.
 - III. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements.
 - IV. All accommodation charges for 2024/25 are increased by 7.7% from 3rd April 2024.
 - V. Service charges continue to be set on the basis of actual cost.

Report

4. Risk Assessment and Opportunities Appraisal

- 4.1. Income from fees and charges is a key part of the Council's financial strategy, and represents £86.863m of planned income in the current year and is proposed to increase to £98.525m in the coming year. At these levels the average overall increase is 13% (although actual changes will vary both across different fees and charges and depending on the overall volumes of receipts achieved). This is informed by September CPI being 6.7% and consideration of the wider impact of inflation across the Council's services, discussed more fully in the Medium Term Financial Strategy.
- 4.2. Securing additional income where appropriate across the Council's activities provides opportunities to reduce the Council's reliance on other forms of funding. This is part of our financial risk management strategy.
- 4.3. The key risks associated with income generation relate to the potential for under-recovery through several factors such as elasticity of demand, changing economic circumstances and emergence of competition.
- 4.4. Consideration of any new charges (i.e. where charges currently do not exist as opposed to increases in charges which are already established) will require appropriate application of the Human Rights Act, necessary environmental appraisals, Equalities Impact Needs Assessments, and service user consultation. These are policy decisions and will require subsequent member decisions (put another way, approval of these proposed fees and charges would not be the final approval for a proposed new charge due to the considerations listed above – rather, it would be the first step toward possible adoption).
- 4.5. It is recognised that there will be instances when changes are required to the fees and charges approved as part of this report. The charging policy approved by cabinet in 2014 recommended officer delegation in consultation with the relevant portfolio holder, to allow in year changes to fees and charges to be agreed and implemented in a timely manner. The delegation is as follows;

Where, in exceptional circumstances, it is necessary to amend fees and charges within a year from that agreed by full Council and any such amendments follow the principles set out in the approved charging policy, Executive Directors in consultation with the appropriate Portfolio Holder for the service where fees and charges are being amended will have delegated authority to agree these changes subject to any changes to the levels of fees and charge including the introduction of new charges resulting in a budget adjustment must be approved in line with the Council's Virement rules (financial size).

- 4.6. Preparation of the proposed fees and charges schedule for 2024/25 is informed by current performance against the targets set for this year (2023/24). Performance on fees and charges income is set out in the Q3 Finance Monitoring report. Appendix 2 of the Q3 Finance Monitoring report covers income from government grants and fees and charges, and shows that the levels of fees and charges set for 2023/24 are being achieved. Triangulating proposed income with current levels of receipts helps

mitigate the risk of underachievement of planned income, and helps inform decisions on pricing and fee levels.

5. Financial Implications

- 5.1. The Council's proposed 2024/25 gross revenue budget includes £447.775m of income. Much of this income is specific grants (£300.846m) and the amount to be received in the year is generally known and fixed. The balance, which for the Council is £146.928m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced.
- 5.2. In common with other councils, the overall number of fees and charges at this council is substantial (they are set out in appendix 3, covering over 50 pages).
- 5.3. The budget saving proposals in the Medium Term Financial Strategy include an increase in income to be generated from fees and charges. These proposals are included in the income budgets detailed in the MTFs estimates report. The charges set out in appendix 3 have not yet had these increases applied to them and so are therefore subject to change. Any changes will be approved via the process detailed in section 4.5.

6. Climate Change Appraisal

- 6.1. There is a potential to promote positive changes in resident behaviour through the application of fees and charges. This approach can be an influential factor in making meaningful changes towards the impact of climate change.
- 6.2. Strategic alignment around the Corporate Climate Strategy and the creation of effective strategies towards this is an area being progressed across the Council. Service areas currently consider the impact on Climate Change when Fees and Charges are reviewed, and new charges set.

7. Background

- 7.1. The financial landscape for local authorities continues to be very challenging as we look towards 2024/25. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing income. Increases in charges may deliver savings or may only be an approach to offset existing service pressures.
- 7.2. The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers the Council's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on

charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.

8. Additional Information

- 8.1. The Council's proposed gross revenue budget for 2024/25 is £709.472m. This budget is part funded by government grants and other income such as fees and charges to give the Council's net budget of £261.697m which is funded by revenue support grant, non domestic rates and council tax. A large proportion of funding of the Council's gross budget comes from national government in the form of specific and/or ringfenced grants. This report looks at the remaining income figures with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.
- 8.2. The total gross income for the Council is shown in Table 1 below.

	2023/24 Revised Budget	2024/25 Proposed Budget
	£m	£m
RSG (including returned amounts)	7.479	7.974
Top up Grant	11.120	10.925
Business Rates	39.424	41.306
Council Tax and Collection Funds	197.891	201.492
Net Budget Requirement	255.914	261.697
Specific Grants (incl. DSG)	259.469	300.846
Other Grants and Contributions	36.644	36.829
Fees & Charges	86.863	98.525
Internal Recharges	11.121	11.574
Total Gross Income	650.011	709.472

- 8.3. The income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow statutory guidance (for example charges within Adult Social Care which are governed by Department of Health and Social Care guidelines).
- 8.4. The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income where there is a decision to be made by the Council on the level of charge.

2024/25 Fees and Charges Analysis

- 8.5. The latest budget for fees and charges income for 2023/24 is £86.863m and the proposed budget for 2024/25 is £98.525m. Table 2 below provides details of this income by Directorate and also details the breakdown of the proposed 2024/25 income figure as discretionary and non-discretionary income.

Table 2: Analysis of 2023/24 and 2024/25 proposed Income by Service Area

Service Area	2023/24 Revised Budget			2024/25 Proposed Budget		
	Total Income £m	Discretionary Income £m	Non-Discretionary Income £m	Total Income £m	Discretionary Income £m	Non-Discretionary Income £m
Corporate	2.645	-	2.645	2.645	-	2.645
Health and Wellbeing	1.128	1.085	0.044	1.085	1.041	0.044
People	27.439	4.271	23.168	31.630	4.748	26.882
Place	50.484	37.075	13.409	57.905	44.374	13.531
Resources	5.168	2.567	2.601	5.260	2.659	2.601
Strategic Management Board	-	-	-	-	-	-
Total Fees and Charges	86.863	44.997	41.866	98.525	52.822	45.703

- 8.6. Further detail on individual services provided under the heading discretionary income, totalling £52.822m, is provided in Appendix 1.
- 8.7. The Council does not have discretion to set fees for all the income it receives. Further details of the non-discretionary income figure is provided in Appendix 2.
- 8.8. Appendix 3 provides details of the recommended charges for 2024/25.

Housing Revenue Account Rent Levels

- 8.9. The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.
- 8.10. Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016 and the Government announcement in October 2017 that from April 2020 local authority rent would be subject to the rent standard for social housing providers. More detail on this is provided in Appendix 4 with recommendations at section 3.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Local Member: All

Appendices

Appendix 1 Discretionary Income - Service Summaries

Appendix 2 Non-discretionary Income - Service Summaries

Appendix 3 2024/25 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2024/25

DISCRETIONARY INCOME – SERVICE SUMMARIES

- 1.1 The table below provides a summary of the Fees and Charges income for the Council by Directorate. More detail per directorate is provided in the relevant sections below, concentrating on discretionary income (£54.522m).

	2024/25 Proposed Budget		
Service Area	Total Income £m	Discretionary Income £m	Non-Discretionary Income £m
Corporate	2.645	-	2.645
Health and Wellbeing	1.085	1.041	0.044
People	31.630	4.748	26.882
Place	57.905	44.374	13.531
Resources	5.260	2.659	2.601
Strategic Management Board	-	-	-
Total Fees and Charges	98.525	52.822	45.703

Corporate

- 1.2 The total Fees and Charges proposed for 2024/25 in the Corporate service area are £2.645m which is all non-discretionary.

Health and Wellbeing

- 1.3 The total Fees and Charges for Health & Wellbeing proposed for 2024/25 is £1.085m of which £1.041m is discretionary.
- 1.4 The main source of discretionary income within Health & Wellbeing is from Social Prescribing Services provided to GP surgeries. This income is budgeted to be £0.960m for 2024/25.

People

- 1.5 The total Fees and Charges for the People Directorate proposed for 2024/25 are £31.630m of which £4.748m is discretionary. Total discretionary income has increased by £0.477m from 2023/24.
- 1.6 Discretionary income of £4.748m is made up of charges for the following services;

Service - People	Discretionary Income 2024-25 £m
Work Placement	£2.855
Shropshire Music Service	£0.880
Education Support Services	£0.671
Social Care	£0.125
Joint Training to Care Providers	£0.121
Day Care	£0.096
Total Discretionary Income	£4.748

1.7 The discretionary income within education support service includes Education Access and School Library Service. These are services which are traded with academy schools and are subject to annual service level agreements (SLAs).

1.8 Shropshire Music Service income has discretion to determine the fees and charges schedule for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. Fees and charges are set on an academic year basis.

1.9 Work Placement income relates to contacts with external clients.

1.10 Further details on specific fees and charges can be found in appendix 3.

Place

1.11 The total Fees and Charges for Place proposed for 2024/25 are £57.905m of which £44.374m is discretionary. Total discretionary income has increased by £7.299m from 2023/24.

1.12 Discretionary income of £44.374m is made up of charges for the following services;

Service - Place	Discretionary Income 2024-25 £m
Car Parking	£7.059
Commercial Services	£8.149
Theatre Services	£6.141
Shire Services	£5.892
Waste Management	£4.431
Economy & Place	£4.207
Streetworks	£2.355
Registrars	£1.001
Housing Development	£0.753
Leisure Services	£0.842
Museums and Archives	£0.485
Outdoor Partnerships	£0.411
Trading Standards & Licensing	£0.388

Service - Place	Discretionary Income 2024-25 £m
Other Services including- Cemetery Burial Rights, Choice Based Letting Advertising, Environment & Transport, Handyperson Services, Highways (Operations), Independent Living, Libraries	£2.261
Total Discretionary Income	£44.374

1.13 Further details on specific fees and charges can be found in appendix 3.

Resources

1.14 The total Fees and Charges for Resources proposed for 2024/25 are £5.260m of which £2.659m is discretionary. Total discretionary income has increased by £0.092m from 2023/24.

1.15 Discretionary income of £2.659m is made up of charges for the following;

Service - Resources	Discretionary Income 2024-25 £m
Finance & Technology	£1.777
Workforce and Improvement	£0.558
Communications & Engagement	£0.180
Legal and Governance	£0.123
Pension Services	£0.021
Total Discretionary Income	£2.659

1.16 The discretionary income within Legal and Governance includes income from external organisations for services such as Audit and the provision of legal advice. Details of fees charged by Legal Services are provided in Appendix 3.

1.17 The discretionary income within Workforce and Improvement includes income from Town Councils, charities, academies and other external organisations for services such as payroll provision and human resources services which are covered by annual contracts and charges for First Aid and Occupational Health Services.

1.18 The discretionary income within Finance & Technology includes income from external organisations for the provision of finance and ICT services which are covered by annual contracts.

1.19 The main source of discretionary income for Communications & Engagement is contributions from partners towards the Safer Community Coordination Service.

NON-DISCRETIONARY INCOME – SERVICE SUMMARIES

2.1 The table below provides a summary of the non-discretionary Fees and Charges income for the Council by Directorate

Service Area	2024/25 Budget £m	Non-Discretionary Income - Statutory £m	Non-Discretionary Income - Other £m
Corporate	2.645	-	2.645
Health & Wellbeing	0.044	0.044	-
People	26.882	26.301	0.581
Place	13.532	12.546	0.986
Resources	2.601	0.001	2.600
Strategic Management Board	-	-	-
Total	45.703	38.892	6.812

2.2 The non-discretionary statutory income figure in People mainly relates to charges to service users that are set by individual assessments and are governed by Department of Health and Social Care guidelines. The Council's policy for charging, the 'Adult Social Care Charging And Financial Assessment' policy, is updated annually and is contingent upon information from the Department of Health and Social Care, which has not yet been circulated.

2.3 The policy includes the Council's Minimum Income Guarantee, which is the amount that a recipient of Adult Social Care must be left with to pay for everyday living costs when a financial assessment for non-residential services is made. From April 2015 the minimum level of Minimum Income Guarantee has been determined by Government statute. The statutorily required Minimum Income Guarantee for 2024/25 is yet to be announced by the Department of Health and Social Care, but, historically it is usually published in late February or early March. The DHSC circular also determines the Personal Expenses Allowance for service users in a residential care setting, and the capital threshold that determines whether the Council is required to assist in funding a service user's care and support. Following its publication, the Council will be in a position to determine its Minimum Income Guarantee for 2024/25, and the Adult Social Care Charging And Financial Assessment Policy will be updated accordingly.

2.4 The majority of the remaining non-discretionary statutory income is in Place. This relates to income in Development Management (planning and land charges search fees), Highways & Transport (highways development control and New Road & Street Works Act), trading standards and licensing. The non-discretionary income for Corporate Services is interest, including interest earned on the Council's investments. Within Resources non-discretionary Other Income relates to recovery of Housing Benefit overpayments.

PROPOSED FEES AND CHARGES 2024/25

Health & Wellbeing- Regulatory Services

APPENDIX 3

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Health & Wellbeing- Regulatory Services						
<u>Environmental Protection</u>						
<u>LAPPC (part B) charges</u>						
Application Fee	Standard process (includes solvent emission activities)	£1,650.00	£1,650.00	0.0%	S	Fees set by statutory instrument. (Fees for 2024/25 have not been published)
	Additional fee for operating without a permit	£1,188.00	£1,188.00	0.0%	S	
	PVRI, SWOBs and Dry Cleaners	£155.00	£155.00	0.0%	S	
	PVR I & II combined	£257.00	£257.00	0.0%	S	
	VRs and other Reduced Fee Activities	£362.00	£362.00	0.0%	S	
	Reduced fee activities: Additional fee for operating without a permit	£71.00	£71.00	0.0%	S	
	Mobile plant, for first and second applications (not using simplified permits)	£1,650.00	£1,650.00	0.0%	S	
	for the third to seventh applications	£985.00	£985.00	0.0%	S	
	For the eighth and subsequent applications	£498.00	£498.00	0.0%	S	
	Additional charges- where an application for any of the above is for a combined Part B and waste application	£297.00	£297.00	0.0%	S	
Annual Subsistence Charge	Standard process Low	£772.00	£772.00	0.0%	S	
	Standard process Medium	£1,161.00	£1,161.00	0.0%	S	
	Standard process High	£1,747.00	£1,747.00	0.0%	S	
	Standard process Low- additional charge (where a permit is for a combined Part B and waste installation)	£104.00	£104.00	0.0%	S	
	Standard process Medium- additional charge (where a permit is for a combined Part B and waste installation)	£156.00	£156.00	0.0%	S	
	Standard process High- additional charge (where a permit is for a combined Part B and waste installation)	£207.00	£207.00	0.0%	S	
	PVRI, SWOBs and Dry Cleaners- Low	£79.00	£79.00	0.0%	S	
	PVRI, SWOBs and Dry Cleaners- Medium	£158.00	£158.00	0.0%	S	
	PVRI, SWOBs and Dry Cleaners- High	£237.00	£237.00	0.0%	S	
	PVR I & II combined- Low	£113.00	£113.00	0.0%	S	
	PVR I & II combined- Medium	£226.00	£226.00	0.0%	S	
	PVR I & II combined- High	£341.00	£341.00	0.0%	S	
	VRs and other Reduced Fees- Low	£228.00	£228.00	0.0%	S	
	VRs and other Reduced Fees- Medium	£365.00	£365.00	0.0%	S	
	VRs and other Reduced Fees- High	£548.00	£548.00	0.0%	S	
	Mobile plant, for first and second permits- Low (not using simplified permits)	£626.00	£626.00	0.0%	S	
	Mobile plant, for first and second permits- Medium (not using simplified permits)	£1,034.00	£1,034.00	0.0%	S	
	Mobile plant, for first and second permits- High (not using simplified permits)	£1,551.00	£1,551.00	0.0%	S	
	Mobile plant, for the third to seventh permits- Low	£385.00	£385.00	0.0%	S	
	Mobile plant, for the third to seventh permits- Medium	£617.00	£617.00	0.0%	S	
	Mobile plant, for the third to seventh permits- High	£924.00	£924.00	0.0%	S	
	Mobile plant, for the eighth and subsequent permits- Low	£198.00	£198.00	0.0%	S	
	Mobile plant, for the eighth and subsequent permits- Medium	£314.00	£314.00	0.0%	S	
	Mobile plant, for the eighth and subsequent permits- High	£473.00	£473.00	0.0%	S	
	Late payment Fee	£52.00	£52.00	0.0%	S	
	Additional charge- Where a Part B installation is subject to reporting under the E-PRTR Regulation	£99.00	£99.00	0.0%	S	
Transfer and Surrender	Standard process transfer	£169.00	£169.00	0.0%	S	
	Standard process partial transfer	£497.00	£497.00	0.0%	S	
	Surrender: all Part B activities	FOC	FOC	N/A	S	
	Reduced fee activities: transfer	FOC	FOC	N/A	S	
	Reduced fee activities: partial transfer	£47.00	£47.00	0.0%	S	
Temporary transfer for Mobiles	First transfer	£53.00	£53.00	0.0%	S	
	Repeat following enforcement or warning	£53.00	£53.00	0.0%	S	
Substantial Change	Standard process	£1,050.00	£1,050.00	0.0%	S	
	Standard process where the substantial change results in a new PPC activity	£1,650.00	£1,650.00	0.0%	S	
	Reduced fee activities	£102.00	£102.00	0.0%	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Health & Wellbeing- Regulatory Services						
LA-IPPC (part A2) charges						
NB – every subsistence charge in the table below includes the additional £99 charge to cover local authority extra costs in dealing with reporting under the E PRTR Regulation.						
Charges	Application	£3,363.00	£3,363.00	0.0%	S	Fees set by statutory instrument. (Fees for 2024/25 have not been published)
	Additional fee for operating without a permit	£1,188.00	£1,188.00	0.0%	S	
	Annual Subsistence LOW	£1,343.00	£1,343.00	0.0%	S	
	Annual Subsistence MEDIUM	£1,507.00	£1,507.00	0.0%	S	
	Annual Subsistence HIGH	£2,230.00	£2,230.00	0.0%	S	
	Late Payment Fee	£52.00	£52.00	0.0%	S	
	Substantial Variation	£3,363.00	£3,363.00	0.0%	S	
	Transfer	£235.00	£235.00	0.0%	S	
	Partial transfer	£898.00	£898.00	0.0%	S	
Surrender	£898.00	£898.00	0.0%	S		
Key- Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.						
Reduced fee activities are listed in the Schedule to the Part B scheme						
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.						
Petroleum storage certificates	Storage certificate, where premises to be used to store petrol of a quantity— not exceeding 2,500 litres	£46.00	£46.00	0.0%	S	Fees set by statutory instrument. (Fees for 2024/25 have not been published)
	exceeding 2,500 litres but not exceeding 50,000 litres	£82.00	£82.00	0.0%	S	
	exceeding 50,000 litres	£131.00	£131.00	0.0%	S	
Environmental Information Regulations (pollution information)	- Information request (minimum charge for up to 1 hour)	£80.00	£90.00	12.5%	D	
	- Additional charge per hour for more than 1 hours work	£80.00	£90.00	12.5%	D	
Natural Resources and Public Health						
Private water supply	Risk Assessment(each assessment)	£390.00	£429.00	10.0%	D	
	Risk Assessment(each assessment)additional hours	£80.00	£90.00	12.5%	D	
	Auditing risk assessments carried out by others	£140.00	£150.00	7.1%	D	
	Auditing risk assessments carried out by others additional hours	£80.00	£90.00	12.5%	D	
	Sampling fee per visit	£120.00	£130.00	8.3%	D	
	Investigation (each investigation)	£120.00	£130.00	8.3%	D	
	Analysis for check and audit sampling of supplies	Price on request	Price on request	N/A	D	
	Analysis of samples taken during check monitoring	Price on request	Price on request	N/A	D	
	Analysis for samples taken during auditing monitoring	Price on request	Price on request	N/A	D	
	Swimming pool sampling - (plus analysis costs at direct cost)	£110.00	£120.00	9.1%	D	
Biodiversity Net Gain	Monitoring costs secured via S106 agreement to ensure that development within the administrative boundary provides an increase in biodiversity post development	N/A	Price on request	N/A	D	
Health Protection						
Primary Authority Fees	Charges- Bespoke based on cost recovery	POA	POA	N/A	D	
Pollution Prevention & Control Act/Environmental Protection Act	Register Copy per entry	£15.00	£16.50	10.0%	D	
	Copy documents relating to authorisation (per hour, plus the cost of any materials)	£80.00	£88.00	10.0%	D	
Factual Statements	Civil Proceedings re accidents in Retail Premises (plus the cost of any materials). Fee includes up to 3 hours work.	£240.00	£264.00	10.0%	D	
Food Safety Act 1990 (register copies)	Copy of total register (based on hourly rate) per hour	£80.00	£88.00	10.0%	D	
	Copy of individual entry	£16.50	£18.25	10.6%	D	
Health Certificates	Export Health Certificate	£100.00	£110.00	10.0%	D	
	Voluntary Surrender Certificate (does not include other charges such as disposal)	£80.00	£88.00	10.0%	D	
	Safety at sports grounds	£100.00	£110.00	10.0%	D	
Inspections	NFHS Re-rating Inspection	£275.00	£303.00	10.2%	D	

HOMES & COMMUNITIES- MUSEUMS & ARCHIVES

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/Discretionary)	Note
Homes and Communities- Museums & Archives						
Shropshire Museums Collections Centre						
Room Hire- Ludlow Education Room	Personal/Voluntary group/ Charity Group	£80.00	£80.00	0.0%	D	Fees are subject to review
	Business Use	£90.00	£90.00	0.0%	D	
	Conservation Lab	£60.00	£60.00	0.0%	D	
	Freezer (materials pre-packed)	£80.00	£80.00	0.0%	D	
	Freezer plus packing service	£90.00	£90.00	0.0%	D	
Store Tours	45 Minute Store Tour	£9.00	£9.00	0.0%	D	
	Group Tour and Talk	£90.00	£90.00	0.0%	D	
	Store Tour and Handling Session	£15.00	£15.00	0.0%	D	
	Handling Specimens for self lead session	£40.00	£40.00	0.0%	D	
Object Loans	Not for Profit Venue Assessment	£50.00	£50.00	0.0%	D	
	Not for Profit Loan Assessment, Packing & Administration	£10.00	£10.00	0.0%	D	
	Not for Profit (outside Shropshire) Venue Assessment	£80.00	£80.00	0.0%	D	
	Not for Profit (outside Shropshire) Loan Assessment, Packing & Administration	£50.00	£50.00	0.0%	D	
	Commercial Loan Assessment and Condition Check	TBC	TBC	N/A	D	
	Commercial Packing and Transportation	TBC	TBC	N/A	D	
	Commercial Administration fee	£110.00	£110.00	0.0%	D	
Archaeology Archive Deposition	Findspots: local authority area of Shropshire (Standard Finds Box)	£90.00	£90.00	0.0%	D	
	Findspots: local authority area of Shropshire (Standard Archive Box)	£60.00	£60.00	0.0%	D	
	Findspots: local authority area of Shropshire (Plan Tube)	£15.00	£15.00	0.0%	D	
	Findspots: local authority area of Telford & Wrekin (Standard Finds Box)	£120.00	£120.00	0.0%	D	
	Findspots: local authority area of Telford & Wrekin (Standard Archive Box)	£90.00	£90.00	0.0%	D	
	Findspots: local authority area of Telford & Wrekin (Plan Tube)	£20.00	£20.00	0.0%	D	
	Processing on non-compliant depositions	£80.00	£80.00	0.0%	D	
Consultancy	Commercial consultancy work (Daily rate dependant on staff)	£170-£350	£170-£350	0.0%	D	
Image Use	Books, periodicals, magazines etc. (per image)	£50.00	£50.00	0.0%	D	
	Non-Profit Making Publications (per image)	£30.00	£30.00	0.0%	D	
	Use of Supplied Image in film and moving media (per image)	£80.00	£80.00	0.0%	D	
	Facility Filming Fee	TBC	TBC	N/A	D	
	High resolution images for educational websites (per image)	£30.00	£30.00	0.0%	D	
	High resolution images for commercial websites (per image)	£50.00	£50.00	0.0%	D	
	Temporary Not for Profit Exhibitions	£20.00	£20.00	0.0%	D	
	Temporary Commercial Exhibitions (per image)	£50.00	£50.00	0.0%	D	
	5 Years Plus Not for Profit Exhibitions (per image)	£45.00	£45.00	0.0%	D	
	5 Years Plus Commercial Exhibitions (per image)	£90.00	£90.00	0.0%	D	
	Advertising (per image)	£200.00	£200.00	0.0%	D	
	Gifts (per image)	£90.00	£90.00	0.0%	D	
	Design and Décor (per image)	£80.00	£80.00	0.0%	D	
	Non-Profit Making Public Presentations (Up to 5 Images)	£5.00	£5.00	0.0%	D	
	Commercial Public Presentations (Up to 5 Images)	£10.00	£10.00	0.0%	D	
	High Resolution images for personal study / Research (Up to 10 Images)	£10.00	£10.00	0.0%	D	
	High Resolution Images new digitisation	N/A	£15.00	N/A	D	
	On site photography permit- per day	£5.00	£10.00	100.0%	D	
	Archival Quality Print (A4) (per image)	£15.00	£17.50	16.7%	D	
	Archival Quality Print (A3) (per image)	£20.00	£20.00	0.0%	D	
Much Wenlock Museum						
Room Hire	Room Hire (Per Hour)	£13.00	£15.00	15.4%	D	Fees are subject to review
	Room Hire (Per Hour Partner Organisations)	£7.00	£7.50	7.1%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes	
Homes and Communities- Museums & Archives							
Shrewsbury Castle							
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)	- Per Ceremony (2 hours - Saturdays, Sundays & Bank Holidays)	£975.00	£975.00	0.0%	D	Fees are subject to review	
	- Per Ceremony (2 hours - Monday - Friday)	£880.00	£880.00	0.0%	D		
Naming Ceremony Castle	- Per Ceremony (Saturday, Sunday & Bank Holidays)	£975.00	£975.00	0.0%	D		
	- Per Ceremony (Monday -Friday)	£880.00	£880.00	0.0%	D		
Admissions	Adult(18+)	£5.50	£5.50	0.0%	D		
	Concession Senior 60+)	£4.50	£4.50	0.0%	D		
	Child (5-17)	£3.00	£3.00	0.0%	D		
	Child (0-4)	FOC	FOC	N/A	D		
	Child Education Visit (5-17)	POA	POA	N/A	D		
Room hire	Room Hire (Circular Room per hr.)	£38.50	£53.50	39.0%	D		
	Castle Ground Event Hire per hour - guide price	£165.00	£165.00	0.0%	D		
	Castle Grounds Hire Per Day - guide Price	£550.00	£600.00	9.1%	D		
	Shropshire Regimental Trust Grounds Hire - per hour	£88.00	£88.00	0.0%	D		
	Shropshire Regimental Trust Hire per day	£275.00	£275.00	0.0%	D		
	Education Session (2 hr. Session)	POA	POA	N/A	D		
	Advertising (Per Week)	£40.00	£40.00	0.0%	D		
	Shrewsbury Visitor Information Centre						
	Ticket Sales	no less than 10%	no less than 10%	N/A	D		
	Arts and Crafts Cabinet commission	VARIOUS	VARIOUS	N/A	D		
	Guided Walks (public) Adult	POA	POA	N/A	D		
	Guided Walks (public) Child	POA	POA	N/A	D		
	Guided Walks (private)	POA	POA	N/A	D		
	Guided Walks Themed (private)	POA	POA	N/A	D		
	Language supplement	POA	POA	N/A	D		
	Talks	POA	POA	N/A	D		
	Coach Tours full day	POA	POA	N/A	D		
	Coach Tours half day	POA	POA	N/A	D		
	Supplement Cadfael Tour	POA	POA	N/A	D		
	Online Booking Transaction Fee	£0.50	£0.50	0.0%	D		
	Shrewsbury Museum & Art Gallery						
Admissions	Adult 18+	FOC	FOC	N/A	D		
	Senior Citizens	FOC	FOC	N/A	D		
	Children (5-17)	FOC	FOC	N/A	D		
	Children (0-4))	FOC	FOC	N/A	D		
	Essential Companion to a disabled person	FOC	FOC	N/A	D		
	Student	FOC	FOC	N/A	D		
	Family Day Ticket (2 Adults and up to 3 children)	FOC	FOC	N/A	D		
	Family Day Ticket (1 Adult and up to 3 children)	FOC	FOC	N/A	D		
	Museum Guided Tour (minimum 12)	VARIOUS	VARIOUS	N/A	D		
	Themed Events - Various	VARIOUS	VARIOUS	N/A	D		
	Temporary Exhibitions	VARIOUS	VARIOUS	N/A	D		
	Pre-school, Playgroup & Nursery Education Sessions	POA	POA	N/A	D		
	Primary Education Sessions- Various (1/2/Full Day and Specialist Sessions)	POA	POA	N/A	D		
Guided Tours	Secondary Education Admissions- Child (without session)	FOC	FOC	N/A	D		
	Secondary Education Sessions/Talks- per session	POA	POA	N/A	D		
	Secondary Education Sessions/Talks- per class	POA	POA	N/A	D		
	Events						

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Homes and Communities- Museums & Archives						
Room Hire (POA - dependant on numbers)	Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	£200.00	£200.00	0.0%	D	Fees are subject to review
	Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	POA	POA	N/A	D	
	Special Exhibitions Gallery Full Day (7 hours)	£385.00	£390.00	1.3%	D	
	Balcony (10.00-16.00)* Limited Availability - Hourly Rate	POA	POA	N/A	D	
	Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	POA	POA	N/A	D	
	Balcony Half Day Limited Availability (3 hours)	£175.00	£180.00	2.9%	D	
	Balcony Gallery Full Day Limited Availability (7 hours)	£350.00	£360.00	2.9%	D	
	Vaughans (10.00-16.00 minimum 2 hours - Hourly Rate)	£38.50	£40.00	3.9%	D	
	Vaughans (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	POA	POA	N/A	D	
	Vaughans Half Day (3 hours)	£88.00	£90.00	2.3%	D	
	Vaughans Gallery Full Day (7 hours)	£165.00	£175.00	6.1%	D	
	Walker Education [education use up to 18 years per hour]	£15.00	£15.00	0.0%	D	
	Walker (10.00-16.00 minimum 2 hours - Hourly Rate)	£38.50	£40.00	3.9%	D	
	Walker (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	POA	POA	N/A	D	
	Walker Half Day (3 hours)	£88.00	£90.00	2.3%	D	
	Walker Gallery Full Day (7 hours)	£165.00	£175.00	6.1%	D	
	Projector/Whiteboard	£15.00	£15.00	0.0%	D	
	Flip Chart	£7.50	£7.50	0.0%	D	
	*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired	POA	POA	N/A	D	
	Weddings/ Civil Partnership Ceremonies - Per Ceremony (2 hours - Saturdays)	£975.00	£975.00	0.0%	D	
	Weddings/ Civil Partnership Ceremonies - Per Ceremony (2 hours - exc. Saturday)	£880.00	£880.00	0.0%	D	
	Special Exhibitions Gallery- Per Ceremony 2 hours - Saturdays	£1,300.00	£1,300.00	0.0%	D	
	Special Exhibitions Gallery- Per Ceremony 2 hours - exc. Saturdays	£1,000.00	£1,000.00	0.0%	D	
	- Steward Service	POA	POA	N/A	D	
	Naming Ceremony - Per Ceremony (Saturday)	£975.00	£975.00	0.0%	D	
	Naming Ceremony - Per Ceremony (exc. Saturday)	£880.00	£880.00	0.0%	D	
The Square						
Room Hire	Reg Charities (any day)	£80.00	£85.00	8.3%	D	Fees are subject to review
	Non Trading	£100.00	£110.00	10.0%	D	
	Trading	£250.00	£260.00	4.0%	D	
	Tech Support per Hour (min 4 Hours)	£30.00	£30.00	0.0%	D	
	Electricity (up to 4 hours)	£120.00	£120.00	0.0%	D	
Commercial Trading	Whole Square Trading (Per day)	£800.00	£800.00	0.0%	D	
	Whole Square Market Trading (Per day)	N/A	£450.00	N/A	D	
	Whole Square Non trading (Per day)	£300.00	£300.00	0.0%	D	
	Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	£120.00	£120.00	0.0%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Homes and Communities- Museums & Archives						
Archives and archaeology						
Consultancy, room hire	Consultancy, bespoke training, workshops, archives/archaeology (per half day)	£143.00	£143.00	0.0%	D	Fees are subject to review
	Commercial research (per hour)	£71.50	£71.50	0.0%	D	
	Conservation work, basic cleaning etc. (per hour)	£38.50	£40.00	3.9%	D	
	Conservation work, repair work (per hour)	£49.50	£60.00	21.2%	D	
	Room hire (max 22).	N/A	£30.00	N/A	D	
	Group visits/outside talks	£60.50	£90.00	48.8%	D	
Photography/ printing	Photography permit-Daily	£10.00	£10.00	0.0%	D	
	Photography permit-Weekly	£15.00	£15.00	0.0%	D	
	Photography permit-Monthly	£50.00	£50.00	0.0%	D	
	Photography permit-Annual	£80.00	£80.00	0.0%	D	
	Photography permit-Group	£120.00	£125.00	4.2%	D	
	Research/consultancy- Research/photography service (per hour)	£45.00	£45.00	0.0%	D	
	Research/consultancy- Consultancy/commercial research/photography (per hour)	£70.00	£70.00	0.0%	D	
	Research/consultancy- Short search (one item)	£12.00	£12.00	0.0%	D	
	Photocopying- Printed up to A4	£0.20	£0.25	25.0%	D	
	Photocopying- Printed up to A3	£0.40	£0.60	50.0%	D	
	Photocopying- Archives A4	£1.00	£1.00	0.0%	D	
	Photocopying- Archives A3	£2.00	£2.00	0.0%	D	
	Microform printouts- Printed A4(self service)	£0.50	£0.50	0.0%	D	
	Microform printouts- Printed A4 (staff)	£1.00	£1.00	0.0%	D	
	Microform printouts- Printed up to A3	£1.50	£1.50	0.0%	D	
	Colour - Archives A4	£2.00	£2.00	0.0%	D	
	Colour - Archives A3	£3.00	£3.00	0.0%	D	
	Internet printouts	£0.20	£0.25	25.0%	D	
	Image services- Print up to A4 including digitisation fee	£17.50	£17.50	0.0%	D	
	Image services- Print up to A3 including digitisation fee	£20.00	£20.00	0.0%	D	
	Image services- Existing Digital file (minimum fee)	£10.00	£10.00	0.0%	D	
	Image services- new digitisation (minimum fee)	£15.00	£15.00	0.0%	D	
Modern Records Management						
Records Management	External customers, storage and retrieval service (per box)	£8.35	£8.35	0.0%	D	Per Box
Museum Learning						
Events	Themed Events - Various	VARIOUS	VARIOUS	N/A	D	Fees are subject to review
Schools education sessions	Pre-school, Playgroup & Nursery Education Sessions	POA	POA	N/A	D	
	Primary Education Sessions- Various (1/2/Full Day and Specialist Sessions)	POA	POA	N/A	D	
	Secondary Education Sessions/Talks- per session	POA	POA	N/A	D	
	Secondary Education Sessions/Talks- per class	POA	POA	N/A	D	

HOMES & COMMUNITIES- REGISTRARS AND CORONERS

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Registrars and Coroners						
Registrars						
Venue fees	Civil Weddings / Partnerships at Approved venues	£288.00	N/A	N/A	D	
	Civil Weddings/Civil Partnerships at Council Ceremony Room	£122.00	£125.00	2.5%	D	
	Civil Weddings/Civil Partnerships at Licensed Venue	£310.00	£313.00	1.0%	D	
	Additional charge for use of Ceremony room for photographs only	£50.00	£50.00	0.0%	D	
	Reaffirmation of vows & Civil naming ceremonies	£125.00	£125.00	0.0%	D	
Customised Ceremony additions:	Basic statutory 2+2- (registrars office in Shrewsbury on a Wednesday)	£88.00	£88.00	0.0%	D	
	Traditional- at Castle View or in The Paul Ainscough Room, Shirehall	£372.00	£372.00	0.0%	D	
	Traditional- at an approved venue	£560.00	£560.00	0.0%	D	
	Enhanced- at Castle View or in The Paul Ainscough Room, Shirehall	£572.00	£572.00	0.0%	D	
	Enhanced- at an approved venue	£760.00	£760.00	0.0%	D	
	Enhanced bespoke- at Castle View or in The Paul Ainscough Room, Shirehall	£772.00	£772.00	0.0%	D	
	Enhanced Bespoke Ceremony	£960.00	£960.00	0.0%	D	
	Blended Ceremony	£2,000.00	£2,000.00	0.0%	D	
Rehearsals	Rehearsals at any Registration Office Mon-Fri normal office hours	£50.00	£50.00	0.0%	D	
	Rehearsals at any Registration Office Sat pre 12.30	£100.00	£100.00	0.0%	D	
Other venue fees	Completion of PD2	£25.00	£25.00	0.0%	D	
	Notice of marriage - additional charge for late appointment 16:30-18:30	£20.00	£20.00	0.0%	D	
Non refundable ceremony deposit	Deposit for a ceremony booking (All Civil Ceremonies, Reaffirmations and Naming Ceremonies)- Non refundable	£250.00	£250.00	0.0%	D	
Admin fee	Administration fee for changes to dates or venues	£50.00	£50.00	0.0%	D	
Funeral services	Reservation Fee	£100.00	£100.00	0.0%	D	
	Final Fee	£125.00	£125.00	0.0%	D	
Private Citizenship ceremonies	At the Shropshire Register Office, Mon - Fri	£180.00	£180.00	0.0%	D	
	Group Citizenship ceremonies	FOC	FOC	N/A	S	
Approved Venue Licences	First time applications (up to 2 rooms) - 3 year duration	£1,700.00	£1,700.00	0.0%	D	
	Renewals (up to 2 rooms) - 3 year duration	£1,700.00	£1,700.00	0.0%	D	
	Renewals (up to 2 rooms) - 5 year duration	£2,550.00	£2,550.00	0.0%	D	
	Renewals (up to 2 rooms) - 7 year duration	£3,400.00	£3,400.00	0.0%	D	
	Renewals (up to 2 rooms) - 10 year duration	£4,800.00	£4,800.00	0.0%	D	
	Addition of extra room	£250.00	£250.00	0.0%	D	
	Appeals against revocation or refusal to issue approval (non-refundable charge)	£1,300.00	£1,300.00	0.0%	D	
Certificates	Standard birth certificates	£11.00	£11.00	0.0%	S	
	Death certificates	£11.00	£11.00	0.0%	S	
	Marriage certificates	£11.00	£11.00	0.0%	S	
	Extract from civil partnership register	£11.00	£11.00	0.0%	S	
	Standard certificate from civil partnership register	£11.00	£11.00	0.0%	S	
	Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	£11.00	£11.00	0.0%	S	
Gold - priority service	Expedited service charge - next day delivery (including certificate fee)	£35.00	£35.00	0.0%	S	
Silver - premium service	Recorded delivery (including certificate fee)	£16.50	£16.50	0.0%	S	
Bronze - standard service	Bronze Service Handling and postage (including certificate fee)	£12.50	£12.50	0.0%	S	
Notice of Marriage	Notice of marriage (per person)	£35.00	£35.00	0.0%	S	
	Home Office Referral (if necessary)	£24.00	£24.00	0.0%	S	
	Fee payable for a statutory basic marriage ceremony in a registrar's office	£46.00	£46.00	0.0%	S	
Civil Partnership Registrations	Notice of civil partnership registration (per person)	£35.00	£35.00	0.0%	S	
	Fee payable for a statutory basic civil partnership formation in a registrar's office	£46.00	£46.00	0.0%	S	
Conversion of Civil Partnership to Marriage	Conversion of Civil Partnership to Marriage (BASIC SINGLE STAGE)	£45.00	£45.00	0.0%	S	
	Conversion of Civil Partnership to Marriage (2 stage)	£27.00	£27.00	0.0%	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Registrars and Coroners						
Local Register Office Fees	Space 17- Insertion/ Removal of Forenames within 12 months of registration	£40.00	£40.00	0.0%	S	
	Consideration by Registrar of Divorce/dissolution/nullity outside the British Isles	£50.00	£50.00	0.0%	S	
	Consideration by Registrar General of Divorce/dissolution/nullity outside the British Isles	£75.00	£75.00	0.0%	S	
	Applications to waiver 28 days waiting period	£80.00	£80.00	0.0%	S	
Corrections:	Consideration by registrar of a correction application	£75.00	£75.00	0.0%	S	
	Consideration by Registrar General of a correction application	£90.00	£90.00	0.0%	S	
Fees payable for registrars to attend at a church or other place	SR's attendance at a building registered for the marriage of same sex couples, or at a conversion at according to the usages of the Jews or Society of Friends, or at a military, naval or air force chapel registered for the marriage of same sex couples.	£91.00	£91.00	0.0%	S	
	Superintendent Registrar or Deputy Attending outside his/her office to be given notice of marriage of a house-bound person	£47.00	£47.00	0.0%	S	
	Superintendent Registrar or Deputy Attending outside his/her office to be given notice of marriage of a detained person	£88.00	£88.00	0.0%	S	
	Total cost for Registrar and Superintendent Registrar to attend a marriage at the residence of a house-bound person	£165.00	£165.00	0.0%	S	
	Total cost for Registrar and Superintendent Registrar to attend a marriage at the residence of a detained person	£182.00	£182.00	0.0%	S	
	Registrar to attend a marriage at a registered building or the residence of a house-bound or detained person	£108.00	£108.00	0.0%	S	
	Conversion of civil partnership in accordance with the procedure for housebound persons	£99.00	£99.00	0.0%	S	
	Conversion of civil partnership in accordance with the procedure for detained persons	£117.00	£117.00	0.0%	S	
	Emergency Marriage/Civil Partnerships by Registrar Generals Licence/Special Procedure	£28.00	£28.00	0.0%	S	
	Certification of a place of meeting for religious worship	£29.00	£29.00	0.0%	S	
Application for registration of a building for the solemnisation of marriages between a man and a woman:	a) where the building is already registered under S43A Mge Act 1949	£84.00	£84.00	0.0%	S	
	b) where the building is not already registered under S43A Mge Act 1949	£123.00	£123.00	0.0%	S	
Application for registration of a building for the solemnisation of marriages of same sex couples:	a) where the building is already registered under S41 Mge Act 1949	£84.00	£84.00	0.0%	S	
	b) where the building is not already registered under S41 Mge Act 1949	£123.00	£123.00	0.0%	S	
	Joint application for the registration of a building for the solemnisation of marriages between a man and a woman and of same sex couples	£123.00	£123.00	0.0%	S	
Commemorative Certificates	Commemorative Certificate-e.g. for siblings	£4.50	£4.50	0.0%	D	
	Commemorative Certificate-e.g. anniversaries	£8.00	£8.00	0.0%	D	
	Commemorative Certificate Laminating	£1.00	£1.00	0.0%	D	
Other	Confetti	£1.00	£1.00	0.0%	D	

HOMES AND COMMUNITIES- OUTDOOR PARTNERSHIPS

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Homes and Communities- Outdoor Partnerships						
Countryside Access						
Guided walks	Guided walk adult	£4.30	£4.75	10.5%	D	
	Guided walk Child (under 16's)	£2.50	£2.75	10.0%	D	
Events	Children's school holiday events	£4.00	£4.50	12.5%	D	
	Wild Toddlers	£5.00	£5.50	10.0%	D	
Car parking	Car parking charges countryside sites (all day)	£2.50	£2.75	10.0%	D	
Hire charges	Individual Canoe Membership at The Mere per year	£30.00	£33.00	10.0%	D	
	Child (16) Canoe Membership at The Mere per year	£15.00	£16.50	10.0%	D	
	Family Canoe Membership at The Mere per year	£75.00	£83.00	10.7%	D	
	Group Canoe charges per boat per day	£6.00	£6.75	12.5%	D	
	Community room hire at Mere Wardens Bungalow (per hour)	£17.00	£18.75	10.3%	D	
	Community room hire at Mere Wardens Bungalow (per day)	£80.00	£88.00	10.0%	D	
	Bags of firewood at SVCP	£3.80	£4.00	11.1%	D	
	School Visits 1 activity	£4.00	£4.50	12.5%	D	
School visits	School Visits 2 activities	£7.00	£7.75	10.7%	D	
	Memorial bench softwood SVCP	£550.00	£605.00	10.0%	D	
Other charges	Memorial bench softwood (North)	£300.00	£330.00	10.0%	D	
	Adopt a bench	£82.80	£89.00	10.2%	D	
	Use of Countryside Sites for commercial filming (1 day)	£300.00	£330.00	10.0%	D	
	Use of Countryside Sites for commercial filming (per hour)	£85.00	£94.00	10.6%	D	
	Sponsor a fruit tree	£82.50	£91.00	10.3%	D	
	Hire of Countryside Sites for commercial events per day (not incl facilities)	£300.00	£330.00	10.0%	D	
	Hire of Countryside Sites for community events per day (not incl facilities)	£85.00	£94.00	10.6%	D	
Rights Of Way (Mapping & Enforcement)						
Membership Scheme	Shropshire's Great Outdoors Membership Scheme	£37.80	£41.50	10.4%	D	
	Shropshire's Great Outdoors Membership Scheme (Monthly Direct Debit)	£3.10	£3.45	11.3%	D	
	Shropshire's Great Outdoors Membership Scheme (Joint membership)	£48.80	£51.50	10.5%	D	
	Shropshire's Great Outdoors Membership Scheme (Family membership)	£50.70	£56.00	10.5%	D	
Diversions						
Pre-publication	Initial investigative work	£179.70	£207.55	15.5%	D	
	Site visit	£239.50	£276.62	15.5%	D	
	Formal consultation letter	£275.50	£318.20	15.5%	D	
	Officer time	£423.35	£488.96	15.5%	D	
	Assessment of legal implications	£89.75	£103.66	15.5%	D	
	Research into history and Status (Increase, Decrease, New, Unchanged) of right of way	£83.80	£96.79	15.5%	D	
	Preparation of committee reports / delegated powers report	£299.35	£345.74	15.5%	D	
Publication	Drawing up map / legal notice	£221.55	£255.88	15.5%	D	
	Letters to consultees	£257.40	£297.29	15.5%	D	
	Consideration and response to statutory consultation	£299.35	£345.74	15.5%	D	
	Drawing up statement of reasons for order	£89.75	£103.66	15.5%	D	
	Site visit	£179.70	£207.55	15.5%	D	
	Admin cost for advert	£47.90	£55.32	15.5%	D	
Confirmation of Order	Negotiations of objections	£185.64	£214.41	15.5%	D	
	Forward order to DEFRA	£149.62	£172.81	15.5%	D	
	Final site visit	£179.70	£207.55	15.5%	D	
	Confirmation of order	£257.40	£297.29	15.5%	D	
	Admin costs for advertisement	£47.90	£55.32	15.5%	D	
	Site visit	£179.70	£207.55	15.5%	D	
Additional Charges	Officer time including extra time at site visits (per hour). Varies depending on staff time required (see below contracting labour rates).	Variable	Variable	N/A	D	
	Additional Letters not covered by above (per letter)	£83.80	£96.79	15.5%	D	
	Additional Visits for first hour.	£179.70	£207.55	15.5%	D	
	Temporary & Permanent Closures	£1,198.55	£1,384.32	15.5%	D	
	Extension to Temporary Closure (excluded advertising)	£801.10	£924.27	15.5%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Outdoor Partnerships						
Additional Charges	Motor Rallies	£183.55	£473.83	158.1%	D	
	Landowner Statements (Including Village Green) notices required	£410.25	£452.00	10.2%	D	
	Landowner Statements (only) -no notices required	£286.10	£315.00	10.1%	D	
	Landowner Statements - additional notices/site visits (per additional location)	£180.30	£199.00	10.4%	D	
	ROW Search	£88.90	£74.00	10.8%	D	
	Copies of legal orders	£7.35	£8.10	10.2%	D	
Mapping Services (per copy)	A4 Map	£10.50	£11.75	11.9%	D	
	A3 Map	£11.55	£12.75	10.4%	D	
	A1 Plotter	£83.00	£89.50	10.3%	D	
	A0 Plotter	£84.00	£93.00	10.7%	D	
	Copies of ROW documents requiring research/extraction	£42.00	£46.50	10.7%	D	
Rights Of Way (Maintenance)						
Contracting labour rates (per hour)	Countryside Maintenance Manager	£65.01	£48.61	-25.2%	D	
	Contract & Depot Manager	£52.20	£43.10	-17.4%	D	
	Contracts Development Officer	£48.29	£37.89	-21.5%	D	
	Area Officer	£45.54	£34.95	-23.3%	D	
	Countryside Maintenance Supervisor	N/A	£30.98	N/A	D	
	Countryside Maintenance Officer	£33.11	£26.25	-20.7%	D	

HOMES AND COMMUNITIES- TRADING STANDARDS & LICENSING

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Transactional Management & Licensing						
Licensed Premises						
Personal licences, temporary events and other fees	Application for a grant or renewal of personal licence	£37.00	£37.00	0.0%	S	
	Temporary event notice	£21.00	£21.00	0.0%	S	
	Theft, loss etc. of premises licence or summary	£10.50	£10.50	0.0%	S	
	Application for a provisional statement where premises being built etc.	£315.00	£315.00	0.0%	S	
	Notification of change of name or address	£10.50	£10.50	0.0%	S	
	Application to vary licence to specify individual as premises supervisor	£23.00	£23.00	0.0%	S	
	Application for transfer of premises licence	£23.00	£23.00	0.0%	S	
	Interim authority notice following death etc. of licence holder	£23.00	£23.00	0.0%	S	
	Theft, loss etc. of certificate of summary	£10.50	£10.50	0.0%	S	
	Notification of change of name or alteration of rules of club	£10.50	£10.50	0.0%	S	
	Change of relevant registered address of club	£10.50	£10.50	0.0%	S	
	Theft, loss etc. of temporary event notice	£10.50	£10.50	0.0%	S	
	Theft, loss etc. of personal licence	£10.50	£10.50	0.0%	S	
	Duty to notify change of name or address	£10.50	£10.50	0.0%	S	
	Right of freeholder etc. to be notified of licensing matters	£21.00	£21.00	0.0%	S	
	Minor Variation	£89.00	£89.00	0.0%	S	
	Removal of DPS at Community Premises	£23.00	£23.00	0.0%	S	
	Copy of public register entry (per individual entry)	£39.00	£39.00	0.0%	D	
Licensing Exceptionally Large Events	Additional Application Fee (5,000 - 9,999)	£1,000.00	£1,000.00	0.0%	S	
	Additional Annual Fee (5,000 - 9,999)	£500.00	£500.00	0.0%	S	
	Additional Application Fee (10,000 - 14,999)	£2,000.00	£2,000.00	0.0%	S	
	Additional Annual Fee (10,000 - 14,999)	£1,000.00	£1,000.00	0.0%	S	
	Additional Application Fee (15,000 - 19,999)	£4,000.00	£4,000.00	0.0%	S	
	Additional Annual Fee (15,000 - 19,999)	£2,000.00	£2,000.00	0.0%	S	
	Additional Application Fee (20,000 - 29,999)	£8,000.00	£8,000.00	0.0%	S	
	Additional Annual Fee (20,000 - 29,999)	£4,000.00	£4,000.00	0.0%	S	
	Additional Application Fee (30,000 - 39,999)	£16,000.00	£16,000.00	0.0%	S	
	Additional Annual Fee (30,000 - 39,999)	£8,000.00	£8,000.00	0.0%	S	
	Additional Application Fee (40,000 - 49,999)	£24,000.00	£24,000.00	0.0%	S	
	Additional Annual Fee (40,000 - 49,999)	£12,000.00	£12,000.00	0.0%	S	
	Additional Application Fee (50,000 - 59,999)	£32,000.00	£32,000.00	0.0%	S	
	Additional Annual Fee (50,000 - 59,999)	£16,000.00	£16,000.00	0.0%	S	
	Additional Application Fee (60,000 - 69,999)	£40,000.00	£40,000.00	0.0%	S	
	Additional Annual Fee (60,000 - 69,999)	£20,000.00	£20,000.00	0.0%	S	
	Additional Application Fee (70,000 - 79,999)	£48,000.00	£48,000.00	0.0%	S	
	Additional Annual Fee (70,000 - 79,999)	£24,000.00	£24,000.00	0.0%	S	
	Additional Application Fee (80,000 - 89,999)	£56,000.00	£56,000.00	0.0%	S	
	Additional Annual Fee (80,000 - 89,999)	£28,000.00	£28,000.00	0.0%	S	
	Additional Application Fee (90,000 and over)	£84,000.00	£84,000.00	0.0%	S	
	Additional Annual Fee (90,000 and over)	£32,000.00	£32,000.00	0.0%	S	
Premises Licences and Club Premises Certificates						
No rateable value to £4,300 (Band A)	Application Fee (Initial/Variation)	£100.00	£100.00	0.0%	S	
	Annual Fee	£70.00	£70.00	0.0%	S	
Rateable value £4,301 - £33,000 (Band B)	Application Fee (Initial/Variation)	£190.00	£190.00	0.0%	S	
	Annual Fee	£180.00	£180.00	0.0%	S	
Rateable value £33,001 - £87,000 (Band C)	Application Fee (Initial/Variation)	£315.00	£315.00	0.0%	S	
	Annual Fee	£295.00	£295.00	0.0%	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol	Application Fee (Initial/Variation)	£450.00	£450.00	0.0%	S	
	Annual Fee	£320.00	£320.00	0.0%	S	
Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol	Application Fee (Initial/Variation)	£835.00	£835.00	0.0%	S	
	Annual Fee	£350.00	£350.00	0.0%	S	
Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol	Application Fee (Initial/Variation)	£900.00	£900.00	0.0%	S	
	Annual Fee	£640.00	£640.00	0.0%	S	
Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol	Application Fee (Initial/Variation)	£1,905.00	£1,905.00	0.0%	S	
	Annual Fee	£1,050.00	£1,050.00	0.0%	S	
Licences- Gambling						
For all casino premises licences refer to the Gambling Act 2005 Policy Statement 2016 to 2019 paragraphs 36.1 and 36.2.						
<u>GAMBLING ACT 2005 POLICY STATEMENT 2016 TO 2019 PARAGRAPHS 36.1 AND 36.2</u>						
36.1 The Council has not passed a resolution not to issue casino premises licences under Section 166 (1) of the Act. Should the Council decide to do so in the future details of the resolution will be included in this Policy, including the date on which such a resolution will take effect.						
36.2 Despite the fact that the Council has not passed such a resolution, the Council is currently not enabled by the Secretary of State (in accordance with regulations made under Section 175 of the Act) to grant a premises licence for a small or large casino. In practice, this means that the Council cannot grant such a licence.						
Regional Casino Premises Licence	Fee in respect of other premises	POA	POA	N/A	S	
	Annual Fee	POA	POA	N/A	S	
	Fee for application to vary licence	POA	POA	N/A	S	
	Fee for application to transfer a licence	POA	POA	N/A	S	
	Fee for application to reinstate a licence	POA	POA	N/A	S	
	Fee for application for provisional statement	POA	POA	N/A	S	
Large Casino Premises	Fee in respect of other premises	POA	POA	N/A	S	
	Annual Fee	POA	POA	N/A	S	
	Fee for application to vary licence	POA	POA	N/A	S	
	Fee for application to transfer a licence	POA	POA	N/A	S	
	Fee for application to reinstate a licence	POA	POA	N/A	S	
	Fee for application for provisional statement	POA	POA	N/A	S	
Small casino premises	Fee in respect of other premises	POA	POA	N/A	S	
	Annual Fee	POA	POA	N/A	S	
	Fee for application to vary licence	POA	POA	N/A	S	
	Fee for application to transfer a licence	POA	POA	N/A	S	
	Fee for application to reinstate a licence	POA	POA	N/A	S	
	Fee for application for provisional statement	POA	POA	N/A	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
<i>Bingo Licences- Bingo is equal chance gaming and is commonly either cash bingo or prize bingo. The Commission has published its view of what bingo is and how it differs from other forms of gambling. This can be found in the Commission's advice note 'What Constitutes Bingo'.</i>						
Bingo premises licence	Fee in respect of other premises	£1,888.00	£2,020.00	7.0%	S	
	Annual Fee	£1,000.00	£1,000.00	0.0%	S	
	Fee for application to vary licence	£1,747.00	£1,750.00	0.2%	S	
	Fee for application to transfer a licence	£1,200.00	£1,200.00	0.0%	S	
	Fee for application to reinstate a licence	£1,200.00	£1,200.00	0.0%	S	
	Fee for application for provisional statement	£1,877.00	£2,007.00	6.9%	S	
Adult Gaming Centre Premises Licence	Fee in respect of other premises	£1,888.00	£2,000.00	5.9%	S	
	Annual Fee	£1,000.00	£1,000.00	0.0%	S	
	Fee for application to vary licence	£1,000.00	£1,000.00	0.0%	S	
	Fee for application to transfer a licence	£1,200.00	£1,200.00	0.0%	S	
	Fee for application to reinstate a licence	£1,200.00	£1,200.00	0.0%	S	
	Fee for application for provisional statement	£1,877.00	£2,000.00	6.6%	S	
Betting Premises (track) licence	Fee in respect of other premises	£1,888.00	£2,020.00	7.0%	S	
	Annual Fee	£1,000.00	£1,000.00	0.0%	S	
	Fee for application to vary licence	£1,250.00	£1,250.00	0.0%	S	
	Fee for application to transfer a licence	£950.00	£950.00	0.0%	S	
	Fee for application to reinstate a licence	£950.00	£950.00	0.0%	S	
	Fee for application for provisional statement	£1,877.00	£2,007.00	6.9%	S	
Family Entertainment Centre Premises Licence	Fee in respect of other premises	£1,888.00	£2,000.00	5.9%	S	
	Annual Fee	£750.00	£750.00	0.0%	S	
	Fee for application to vary licence	£1,000.00	£1,000.00	0.0%	S	
	Fee for application to transfer a licence	£950.00	£950.00	0.0%	S	
	Fee for application to reinstate a licence	£950.00	£2,028.00	113.5%	S	
	Fee for application for provisional statement	£1,877.00	£2,000.00	6.6%	S	
Betting Premises (other) licence	Fee in respect of other premises	£1,888.00	£2,020.00	7.0%	S	
	Annual Fee	£800.00	£800.00	0.0%	S	
	Fee for application to vary licence	£1,500.00	£1,500.00	0.0%	S	
	Fee for application to transfer a licence	£1,200.00	£1,200.00	0.0%	S	
	Fee for application to reinstate a licence	£1,200.00	£2,028.00	69.0%	S	
	Fee for application for provisional statement	£1,877.00	£2,007.00	6.9%	S	
Applicable for all gaming licences	Change of circumstances fee - for all gaming licences	£50.00	£50.00	0.0%	S	
	Fee for copy licence - for all gaming licences	£25.00	£25.00	0.0%	S	
	Copy of public register entry (per individual entry)	£39.00	£39.00	0.0%	D	
Temporary Use of Premises	Temporary Use Notice	£500.00	£500.00	0.0%	S	
	Replacement of an endorsed copy of a Temporary Use Notice	£25.00	£25.00	0.0%	S	
	Occasional Use Notice	FOC	FOC	N/A	S	
Licensed premises gaming machine permits	Gaming Machine - Up to 2 Machines	£50.00	£50.00	0.0%	S	
	Gaming Machine Permits - New	£150.00	£150.00	0.0%	S	
	Gaming Machine Permits - Variation	£100.00	£100.00	0.0%	S	
	Gaming Machine Permits - Change of name	£25.00	£25.00	0.0%	S	
	Gaming Machine Permits - Transfer of permit	£25.00	£25.00	0.0%	S	
	Gaming Machine Permits - Copy (lost, stolen, damaged)	£15.00	£15.00	0.0%	S	
	Gaming Machine Permits - annual fee	£50.00	£50.00	0.0%	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Club gaming/ club machine permits	Club Gaming / Club Machine Permits - New or Renew	£200.00	£200.00	0.0%	S	
	Club Gaming / Club Machine Permits for holders of club premises certificates - New or Renew	£100.00	£100.00	0.0%	S	
	Club Gaming / Club Machine Permits - Annual Fee	£50.00	£50.00	0.0%	S	
	Club Gaming / Club Machine Permits - Variation	£100.00	£100.00	0.0%	S	
	Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	£15.00	£15.00	0.0%	S	
Prize gaming permits	Prize Gaming Permits - New or Renewal	£300.00	£300.00	0.0%	S	
	Prize Gaming Permits - Change of Name	£25.00	£25.00	0.0%	S	
	Prize Gaming Permits - Copy (lost, stolen or damaged)	£15.00	£15.00	0.0%	S	
Unlicensed family entertainment gaming centre gaming machine permits	Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	£300.00	£300.00	0.0%	S	
	Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	£25.00	£25.00	0.0%	S	
	Family Entertainment Gaming Centre Gaming Machine Permits - Copy (lost, stolen, damaged)	£15.00	£15.00	0.0%	S	
Gambling Licence - Small Lottery						
LOTTERIES	Lottery - new registration	£40.00	£40.00	0.0%	S	
	Lottery - renewal of existing registration	£20.00	£20.00	0.0%	S	
Animal Licences						
Zoo Licences- New (plus vet fees)	Zoo Licences- New (plus vet fees). Total payable- please see breakdown of payment amounts below.	£934.00	£934.00	0.0%	D	
	Initial application	£420.30	£417.87	-0.6%	D	
	Fee due after licence granted	£513.70	£516.13	0.5%	D	
Zoo Licences- Renewal (plus vet fees)	Zoo Licences- Renewal (plus vet fees). Total payable- please see breakdown of payment amounts below.	£877.00	£877.00	0.0%	D	
	Initial application	£324.49	£323.00	-0.5%	D	
	Fee due after licence granted	£552.51	£554.00	0.3%	D	
Dog day care- New (<10 dogs)	Dog day care- New (<10 dogs). Total payable- please see breakdown of payment amounts below.	£535.00	£535.00	0.0%	D	
	Initial application	£256.80	£266.91	3.9%	D	
	Fee due after licence granted	£278.20	£268.09	-3.6%	D	
Dog day care- Renewal (<10 dogs)	Dog day care- Renewal (<10 dogs). Total payable- please see breakdown of payment amounts below.	£464.00	£464.00	0.0%	D	
	Initial application	£278.40	£280.30	0.7%	D	
	Fee due after licence granted	£185.60	£183.70	-1.0%	D	
Dog day care- Additional activity (<10 dogs)	Dog day care- Additional activity (<10 dogs)	£173.00	£175.00	1.2%	D	
Dog day care- New (>10 dogs)	Dog day care- New (>10 dogs). Total payable- please see breakdown of payment amounts below.	£604.00	£604.00	0.0%	D	
	Initial application	£298.92	£289.25	-3.2%	D	
	Fee due after licence granted	£305.08	£314.75	3.2%	D	
Dog day care- Renewal (>10 dogs)	Dog day care- Renewal (>10 dogs). Total payable- please see breakdown of payment amounts below.	£511.00	£511.00	0.0%	D	
	Initial application	£296.38	£294.13	-0.8%	D	
	Fee due after licence granted	£214.62	£216.87	1.0%	D	
Dog day care- Additional activity (>10 dogs)	Dog day care- Additional activity (>10 dogs)	£230.00	£230.00	0.0%	D	
Breeding for dogs- New (<10 dogs)	Breeding for dogs- New (<10 dogs). Total payable- please see breakdown of payment amounts below.	£569.00	£569.00	0.0%	D	
	Initial application	£369.85	£371.95	0.6%	D	
	Fee due after licence granted	£199.15	£197.05	-1.1%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Breeding for dogs- Renewal (<10 dogs)	Breeding for dogs- Renewal (<10 dogs). Total payable- please see breakdown of payment amounts below.	£466.00	£466.00	0.0%	D	
	Initial application	£279.60	£281.51	0.7%	D	
	Fee due after licence granted	£186.40	£184.49	-1.0%	D	
Breeding for dogs- Additional activity (<10 dogs)	Breeding for dogs- Additional activity (<10 dogs)	£222.00	£224.00	0.9%	D	
Breeding for dogs- New (>10 dogs)	Breeding for dogs- New (>10 dogs). Total payable- please see breakdown of payment amounts below.	£842.00	£842.00	0.0%	D	
	Initial application	£353.10	£351.94	-0.3%	D	
	Fee due after licence granted	£288.90	£290.06	0.4%	D	
Breeding for dogs- Renewal (>10 dogs)	Breeding for dogs- Renewal (>10 dogs). Total payable- please see breakdown of payment amounts below.	£489.00	£489.00	0.0%	D	
	Initial application	£283.62	£281.46	-0.8%	D	
	Fee due after licence granted	£205.38	£207.54	1.1%	D	
Breeding for dogs- Additional activity (>10 dogs)	Breeding for dogs- Additional activity (>10 dogs)	£270.00	£270.00	0.0%	D	
Boarding for cats- New (<10 cats)	Boarding for cats- New (<10 cats). Total payable- please see breakdown of payment amounts below.	£535.00	£535.00	0.0%	D	
	Initial application	£284.50	£266.91	-6.2%	D	
	Fee due after licence granted	£250.50	£268.09	7.0%	D	
Boarding for cats- Renewal (<10 cats)	Boarding for cats- Renewal (<10 cats). Total payable- please see breakdown of payment amounts below.	£464.00	£464.00	0.0%	D	
	Initial application	£278.40	£280.30	0.7%	D	
	Fee due after licence granted	£185.60	£183.70	-1.0%	D	
Boarding for cats- Additional activity (<10 cats)	Boarding for cats- Additional activity (<10 cats)	£173.00	£175.00	1.2%	D	
Boarding for cats- New (>10 cats)	Boarding for cats- New (>10 cats). Total payable- please see breakdown of payment amounts below.	£804.00	£804.00	0.0%	D	
	Initial application	£289.92	£289.25	-0.2%	D	
	Fee due after licence granted	£314.08	£314.75	0.2%	D	
Boarding for cats- Renewal (>10 cats)	Boarding for cats- Renewal (>10 cats). Total payable- please see breakdown of payment amounts below.	£511.00	£511.00	0.0%	D	
	Initial application	£291.27	£294.13	1.0%	D	
	Fee due after licence granted	£219.73	£216.87	-1.3%	D	
Boarding for cats- Additional activity (>10 cats)	Boarding for cats- Additional activity (>10 cats)	£230.00	£230.00	0.0%	D	
Kennel Boarding- New (<10 animals)	Kennel Boarding- New (<10 animals). Total payable- please see breakdown of payment amounts below.	£536.00	£536.00	0.0%	D	
	Initial application	£273.36	£273.52	0.1%	D	
	Fee due after licence granted	£262.64	£262.48	-0.1%	D	
Kennel Boarding- Renewal (<10 animals)	Kennel Boarding- Renewal (<10 animals). Total payable- please see breakdown of payment amounts below.	£460.00	£460.00	0.0%	D	
	Initial application	£225.40	£220.84	-2.0%	D	
	Fee due after licence granted	£234.60	£239.16	1.9%	D	
Kennel Boarding- Additional activity (<10 animals)	Kennel Boarding- Additional activity (<10 animals)	£173.00	£175.00	1.2%	D	
Kennel Boarding- New (>10 animals)	Kennel Boarding- New (>10 animals). Total payable- please see breakdown of payment amounts below.	£808.00	£808.00	0.0%	D	
	Initial application	£296.94	£298.03	0.4%	D	
	Fee due after licence granted	£309.06	£307.97	-0.4%	D	
Kennel Boarding- Renewal (>10 animals)	Kennel Boarding- Renewal (>10 animals). Total payable- please see breakdown of payment amounts below.	£505.00	£505.00	0.0%	D	
	Initial application	£237.35	£231.49	-2.5%	D	
	Fee due after licence granted	£267.65	£273.51	2.2%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Kennel Boarding- Additional activity (>10 animals)	Kennel Boarding- Additional activity (>10 animals)	£231.00	£231.00	0.0%	D	
Home Boarding- New (<10 animals)	Home Boarding- New (<10 animals). Total payable- please see breakdown of payment amounts below.	£535.00	£535.00	0.0%	D	
	Initial application	£267.50	£266.91	-0.2%	D	
	Fee due after licence granted	£267.50	£268.09	0.2%	D	
Home Boarding- Renewal (<10 animals)	Home Boarding- Renewal (<10 animals). Total payable- please see breakdown of payment amounts below.	£464.00	£464.00	0.0%	D	
	Initial application	£278.40	£293.01	5.2%	D	
	Fee due after licence granted	£185.60	£170.99	-7.9%	D	
Home Boarding- Additional activity (<10 animals)	Home Boarding- Additional activity (<10 animals)	£173.00	£175.00	1.2%	D	
Home Boarding- New (>10 animals)	Home Boarding- New (>10 animals). Total payable- please see breakdown of payment amounts below.	£804.00	£804.00	0.0%	D	
	Initial application	£289.92	£289.25	-0.2%	D	
	Fee due after licence granted	£314.08	£314.75	0.2%	D	
Home Boarding- Renewal (>10 animals)	Home Boarding- Renewal (>10 animals). Total payable- please see breakdown of payment amounts below.	£511.00	£511.00	0.0%	D	
	Initial application	£291.27	£294.13	1.0%	D	
	Fee due after licence granted	£219.73	£216.87	-1.3%	D	
Home Boarding- Additional activity (>10 animals)	Home Boarding- Additional activity (>10 animals)	£233.00	£233.00	0.0%	D	
Selling animals as pets- New (<10 animals)	Selling animals as pets- New (<10 animals). Total payable- please see breakdown of payment amounts below.	£537.00	£537.00	0.0%	D	
	Initial application	£284.61	£283.58	-0.4%	D	
	Fee due after licence granted	£252.39	£253.42	0.4%	D	
Selling animals as pets- Renewal (<10 animals)	Selling animals as pets- Renewal (<10 animals). Total payable- please see breakdown of payment amounts below.	£467.00	£467.00	0.0%	D	
	Initial application	£270.86	£268.80	-0.8%	D	
	Fee due after licence granted	£196.14	£198.20	1.1%	D	
Selling animals as pets- Additional activity (<10 animals)	Selling animals as pets- Additional activity (<10 animals)	£198.00	£200.00	1.0%	D	
Selling animals as pets- New (>10 animals)	Selling animals as pets- New (>10 animals). Total payable- please see breakdown of payment amounts below.	£808.00	£808.00	0.0%	D	
	Initial application	£322.24	£319.92	-0.7%	D	
	Fee due after licence granted	£285.76	£288.08	0.8%	D	
Selling animals as pets- Renewal (>10 animals)	Selling animals as pets- Renewal (>10 animals). Total payable- please see breakdown of payment amounts below.	£514.00	£514.00	0.0%	D	
	Initial application	£292.98	£292.51	-0.2%	D	
	Fee due after licence granted	£221.02	£221.49	0.2%	D	
Selling animals as pets- Additional activity (>10 animals)	Selling animals as pets- Additional activity (>10 animals)	£234.00	£234.00	0.0%	D	
Keeping or training animals for exhibition- New (<10 animals)	Keeping or training animals for exhibition- New (<10 animals). Total payable- please see breakdown of payment amounts below.	£537.00	£537.00	0.0%	D	
	Initial application	£263.13	£264.09	0.4%	D	
	Fee due after licence granted	£273.87	£272.91	-0.4%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Keeping or training animals for exhibition- Renewal (<10 animals)	Keeping or training animals for exhibition- Renewal (<10 animals). Total payable- please see breakdown of payment amounts below.	£534.00	£534.00	0.0%	D	
	Initial application	£320.40	£322.58	0.7%	D	
	Fee due after licence granted	£213.60	£211.42	-1.0%	D	
Keeping or training animals for exhibition- Additional activity (<10 animals)	Keeping or training animals for exhibition- Additional activity (<10 animals)	£160.00	£161.00	0.6%	D	
Keeping or training animals for exhibition- New (>10 animals)	Keeping or training animals for exhibition- New (>10 animals). Total payable- please see breakdown of payment amounts below.	£808.00	£808.00	0.0%	D	
	Initial application	£279.68	£278.76	-0.3%	D	
	Fee due after licence granted	£328.32	£329.24	0.3%	D	
Keeping or training animals for exhibition- Renewal (>10 animals)	Keeping or training animals for exhibition- Renewal (>10 animals). Total payable- please see breakdown of payment amounts below.	£804.00	£804.00	0.0%	D	
	Initial application	£350.32	£347.66	-0.8%	D	
	Fee due after licence granted	£253.68	£256.34	1.0%	D	
Keeping or training animals for exhibition- Additional activity (>10 animals)	Keeping or training animals for exhibition- Additional activity (>10 animals)	£230.00	£230.00	0.0%	D	
Hiring out horses- New (<10)	Hiring out horses- New (<10). Total payable- please see breakdown of payment amounts below.	£573.00	£573.00	0.0%	D	
	Initial application	£303.69	£301.00	-0.9%	D	
	Fee due after licence granted	£269.31	£272.00	1.0%	D	
Hiring out horses- Renewal (<10)	Hiring out horses- Renewal (<10). Total payable- please see breakdown of payment amounts below.	£504.00	£504.00	0.0%	D	
	Initial application	£322.56	£320.74	-0.6%	D	
	Fee due after licence granted	£181.44	£183.26	1.0%	D	
Hiring out horses- Additional activity (<10)	Hiring out horses- Additional activity (<10)	£287.00	£292.00	1.7%	D	
Hiring out horses- New (>10)	Hiring out horses- New (>10). Total payable- please see breakdown of payment amounts below.	£843.00	£843.00	0.0%	D	
	Initial application	£315.07	£316.30	0.4%	D	
	Fee due after licence granted	£327.93	£326.70	-0.4%	D	
Hiring out horses- Renewal (>10)	Hiring out horses- Renewal (>10). Total payable- please see breakdown of payment amounts below.	£550.00	£550.00	0.0%	D	
	Initial application	£335.50	£336.38	0.3%	D	
	Fee due after licence granted	£214.50	£213.62	-0.4%	D	
Hiring out horses- Additional activity (>10)	Hiring out horses- Additional activity (>10)	£312.00	£317.00	1.6%	D	
Other licences	Horses annual inspection	£81.00	£81.00	0.0%	D	
	Variation of the licence with inspection	£81.00	£81.00	0.0%	D	
	Licence variation with no inspection	£80.00	£80.00	0.0%	D	
	Licence variation with inspection <10	£134.00	£134.00	0.0%	D	
	Licence variation with inspection >10	£154.00	£154.00	0.0%	D	
	Re-inspection request < 10 no vet	£139.00	£140.00	0.7%	D	
	Re-inspection request > 10 no vet	£180.00	£180.00	0.0%	D	
	Re-inspection request < 10 with a vet	£204.00	£206.00	1.0%	D	
	Re-inspection request > 10 with a vet	£217.00	£219.00	0.9%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Dangerous Animals	Dangerous Wild Animals (plus Veterinary Surgeon's fee) - where total licensing procedure takes up to 9 hrs	£281.00	£281.00	0.0%	D	
	Dangerous Wild Animals (plus Veterinary Surgeon's fee) - charge per hour where total licensing procedure exceeds 9 hrs	£25.00	£25.00	0.0%	D	
	Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - where total licensing procedure takes up to 3.75 hrs	£260.00	£260.00	0.0%	D	
	Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - charge per hour when licensing procedure exceeds 3.75 hours	£25.00	£25.00	0.0%	D	
Public Health Licences						
Acupuncture	Acupuncture - Each Person submitted separately (not including premises)	£152.00	£152.00	0.0%	D	
	Acupuncture Premises - Premises including one person	£317.00	£317.00	0.0%	D	
	Additional persons included on same application	£29.00	£29.00	0.0%	D	
Electrolysis	Electrolysis- Each Person submitted separately (not including premises)	£152.00	£152.00	0.0%	D	
	Electrolysis Premises - Premises including one person	£317.00	£317.00	0.0%	D	
	Additional persons included on same application	£29.00	£29.00	0.0%	D	
Cosmetic piercing	Cosmetic piercing techniques - Each Person submitted separately (not including premises)	£152.00	£152.00	0.0%	D	
	Cosmetic piercing techniques - Premises including one person	£317.00	£317.00	0.0%	D	
	Additional persons included on same application	£29.00	£29.00	0.0%	D	
Tattooing	Tattooing - Each Person (not including premises) - submitted separately	£152.00	£152.00	0.0%	D	
	Tattooing Premises - Premises including one person	£317.00	£317.00	0.0%	D	
	Additional persons included on same application	£29.00	£29.00	0.0%	D	
Scrap metal licences						
Scrap metal dealers- site licences (new)	Scrap Metal Dealers - Site (New). Total payable- please see breakdown of payment amounts below.	£748.00	£748.00	0.0%	D	
	Initial application	£119.68	£128.88	7.7%	D	
	Fee due after licence granted	£628.32	£619.12	-1.5%	D	
Scrap metal dealers- site licences (renewal)	Scrap Metal Dealers - Site (Renewal). Total payable- please see breakdown of payment amounts below.	£2,917.00	£2,917.00	0.0%	D	
	Initial application	£495.89	£549.56	10.8%	D	
	Fee due after licence granted	£2,421.11	£2,367.44	-2.2%	D	
Scrap metal dealers- collectors licences (new)	Scrap Metal Dealers - Collectors (New). Total payable- please see breakdown of payment amounts below.	£219.00	£230.00	5.0%	D	
	Initial application	£135.78	£146.69	8.0%	D	
	Fee due after licence granted	£83.22	£83.31	0.1%	D	
Scrap metal dealers- collectors licences (renewal)	Scrap Metal Dealers - Collectors (Renewal). Total payable- please see breakdown of payment amounts below.	£472.00	£472.00	0.0%	D	
	Initial application	£245.44	£312.13	27.2%	D	
	Fee due after licence granted	£226.56	£159.87	-29.4%	D	
Scrap metal dealers- collectors licences (variation)	Scrap Metal Dealer - collector to site variation. Total payable- please see breakdown of payment amounts below.	£507.00	£507.00	0.0%	D	
	Initial application	£81.12	£89.28	10.1%	D	
	Fee due after licence granted	£425.88	£417.72	-1.9%	D	
Other scrap metal licences	Scrap Metal Dealer Site Manager Variation	£100.00	£100.00	0.0%	D	
	Scrap Metal Dealer - Site/Collector Licensee Name - Variation (not transfer of licensee)	£55.00	£55.00	0.0%	D	
	Scrap Metal Dealer - site to collector variation	£115.00	£117.00	1.7%	D	
Vehicle Hire- Hackney						
Vehicle Hire- Hackney	Hackney Carriage Vehicle - New	£192.00	£193.00	0.5%	D	
	Hackney Carriage Vehicle - Renewal	£193.00	£194.00	0.5%	D	
	Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)	£193.00	£194.00	0.5%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Taxi Private Hire Vehicles						
Vehicle Hire- Private	Private Hire Vehicle - New	£201.00	£203.00	1.0%	D	
	Private Hire Vehicle - Renewal	£207.00	£209.00	1.0%	D	
	Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	£201.00	£203.00	1.0%	D	
Vehicle Hire- Novelty	Novelty Vehicle - New	£188.00	£190.00	1.1%	D	
	Novelty Vehicle - Renewal	£201.00	£201.00	0.0%	D	
	Novelty Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	£183.00	£186.00	1.6%	D	
Vehicle Hire- Executive	Executive Vehicle - New	£192.00	£195.00	1.6%	D	
	Executive Vehicle - Renewal	£213.00	£213.00	0.0%	D	
	Executive Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	£192.00	£195.00	1.6%	D	
Other Vehicle	Exterior Plate replacement following damage or loss	£45.00	£45.00	0.0%	D	
	Internal Plate replacement following damage or loss	£45.00	£45.00	0.0%	D	
	Fare Card replacement following damage or lost	£3.00	£3.00	0.0%	D	
	Private hire door signs replacement (pair)	£45.00	£45.00	0.0%	D	
	Trailer - New	£123.00	N/A	N/A	D	
	Trailer - Renewal	£126.00	N/A	N/A	D	
	Vehicle Licence holder (Licensee) transfer	£98.00	£98.00	0.0%	D	
	Licence Holder Change of Details	£25.00	£26.00	4.0%	D	
Drivers Joint Badge						
Drivers Joint Badge- New	Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) including Safeguarding	£309.00	£317.00	2.6%	D	
	Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) excluding Safeguarding	£254.00	£260.00	2.4%	D	
Drivers Joint Badge- Renewal	Driver's Badge Renewal - 3 Years (including DVLA and DBS check), including safeguarding	£267.00	£273.00	2.2%	D	
	Driver's Badge Renewal - 3 Years (including DVLA and DBS check), excluding safeguarding	£213.00	£219.00	2.8%	D	
Drivers Joint Badge- other	Driver Training Assessment	£70.00	£70.00	0.0%	D	
	Driver's Knowledge Test	£59.00	£59.00	0.0%	D	
	Driver's Knowledge Test Resit	£52.00	£52.00	0.0%	D	
	Additional DBS	N/A	£59.00	N/A	D	
	Driver's Badge Replacement following damage or loss	£45.00	£45.00	0.0%	D	
	Licence Holder Change of Details	£25.00	£26.00	4.0%	D	
	Safeguarding Training	£48.00	£48.00	0.0%	D	
Private Hire Operators						
Private Hire Operators - 5 Years (Formerly 3 years) - New	Private Hire Operator - up to and including 30 vehicles and one base	£328.00	£328.00	0.0%	D	
	Private Hire Operator - 31 vehicles and more and/or more than one base	£850.00	£874.00	2.8%	D	
Private Hire Operators - 5 Years (Formerly 3 years) - Renewal	Private Hire Operator - up to and including 30 vehicles and one base	£349.00	£371.00	6.3%	D	
	Private Hire Operator - 31 vehicles and more and/or more than one base	£832.00	£851.00	2.3%	D	
Private Hire Operators - 5 Years (Formerly 3 years) - other	Licence Holder Change of Details	£25.00	£26.00	4.0%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Street trading						
Street trading	Street Trading Consent/ Licence- minimum charge for up to 7 days(the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on the application)	£405.00	£425.00	4.9%	D	
	Street Trading Consent/Licence- each additional day or part thereof (the dates must be confirmed on application)	£4.00	£4.00	0.0%	D	
	Street Trading Consent/Licence- Annual	£1,078.00	£1,144.00	6.1%	D	
	Street Trading Consent/Licence- Annual-Renewal	£1,081.00	£1,147.00	6.1%	D	
	Street Trading Event - Daily. Minimum charge for up to 7 days (the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on application)	£226.00	£243.00	7.5%	D	
	Street Trading Event - Each additional day or part thereof (the dates must be confirmed on application)	£4.00	£4.00	0.0%	D	
	Street Trading Event - Annual	£804.00	£862.00	7.2%	D	
Miscellaneous Licences						
Sex establishment licences	Sex establishments (application) New	£2,592.00	£2,838.00	9.5%	D	
	Sex establishments Renewal	£1,837.00	£2,015.00	9.7%	D	
	Sex establishments Transfer	£1,838.00	£2,013.00	9.5%	D	
Pleasure boats and vessels	Per Annum (plus Marine Inspector's fees)	£241.00	£241.00	0.0%	D	
Distribution of free printed matter	Weekly permit	£87.00	£87.00	0.0%	D	
	Monthly	£122.00	£124.00	1.6%	D	
	Annual permit	£156.00	£162.00	3.8%	D	
Blue badge permits		£10.00	£10.00	0.0%	S	
Fit and Proper Person Relevant Protected Site						
Fit and Proper Person Relevant Protected Site	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 New Application	£194.00	£196.00	1.0%	D	
	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee up to 5 conditions	£136.00	£136.00	0.0%	D	
	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee 6-10 conditions	£203.00	£206.00	1.5%	D	
	Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee > 10 conditions	£282.00	£288.00	2.1%	D	
Relevant Protected Sites	New Relevant Protected Site 1- 20	£752.00	£792.00	5.3%	D	
	New Relevant Protected Site 21- 50	£826.00	£869.00	5.2%	D	
	New Relevant Protected Site 51- 100	£874.00	£918.00	5.0%	D	
	New Relevant Protected Site >100	£923.00	£969.00	5.0%	D	
	Relevant Protected Site - Alteration of conditions	£831.00	£874.00	5.2%	D	
	Relevant Protected Site - Transfer	£733.00	£773.00	5.5%	D	
	Relevant Protected Site - Deposit of site rules or deletion notice	£51.00	£51.00	0.0%	D	
Financial penalties relating to letting agents etc						
Financial penalties relating to letting agents etc	Penalty for breach of duty to publicise fees (maximum amount)	£5,000.00	£5,000.00	0.0%	S	These penalties are now covered in the Council's "Policy for the enforcement and determination of financial penalties for breaches of relevant letting agency requirements", which has been separately approved by Cabinet.
	Penalty for failing to comply with transparency requirements pertaining to a client money protection scheme (maximum amount)	£5,000.00	£5,000.00	0.0%	S	
	Penalty for breach of requirement to belong to a Client Money Protection scheme (maximum amount)	£30,000.00	£30,000.00	0.0%	S	
	Penalty for breach of requirement to belong to a redress scheme (maximum amount)	£5,000.00	£5,000.00	0.0%	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Fireworks and explosives (Explosives Regulations 2014)						
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed	1 year	£189.00	£193.00	2.1%	S	
	2 years	£248.00	£253.00	2.0%	S	
	3 years	£311.00	£317.00	1.9%	S	
	4 years	£382.00	£390.00	2.1%	S	
	5 years	£432.00	£441.00	2.1%	S	
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed	1 year	£88.00	£90.00	2.3%	S	
	2 years	£150.00	£153.00	2.0%	S	
	3 years	£211.00	£215.00	1.9%	S	
	4 years	£272.00	£277.00	1.8%	S	
	5 years	£333.00	£340.00	2.1%	S	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	1 year	£111.00	£113.00	1.8%	S	
	2 years	£144.00	£147.00	2.1%	S	
	3 years	£177.00	£181.00	2.3%	S	
	4 years	£211.00	£215.00	1.9%	S	
	5 years	£243.00	£248.00	2.1%	S	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed	1 year	£55.00	£56.00	1.8%	S	
	2 years	£88.00	£90.00	2.3%	S	
	3 years	£123.00	£125.00	1.6%	S	
	4 years	£155.00	£158.00	1.9%	S	
	5 years	£189.00	£193.00	2.1%	S	
Other	Varying the name of licensee or address of site	£37.00	£38.00	2.7%	S	
	Transfer of licence	£37.00	£38.00	2.7%	S	
	Replacement of licence if lost	£37.00	£38.00	2.7%	S	
	Licensing of Firework Suppliers - one years duration	£500.00	£500.00	0.0%	S	
	Any other kind of variation (Not varying name of licensee or address of site)	£721.00	£743.00	3.1%	D	
	Explosives Assent Procedure	£470.00	£470.00	0.0%	D	
	Copy of public register entry (per individual entry)	£48.00	£48.00	0.0%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Homes and Communities- Trading Standards & Licensing						
Trading Standards and Parking Enforcement						
Civil parking enforcement fines	Higher Level	£70.00	£70.00	0.0%	S	
	Lower Level	£50.00	£50.00	0.0%	S	
Pavement permits	New Application	£230.00	£245.00	6.5%	D	
	Renewal	£107.00	£162.00	51.4%	D	
Pavement licences	New Pavement Licence (maximum 12 months duration)	£100.00	£100.00	0.0%	S	New legislation pending where Licence fee will become a two year licence at a cost of £500. The Council will charge these increased maximum fees, in accordance with the provisions of the new legislation.
	Renewal Pavement Licence (maximum 12 months duration)	£100.00	£100.00	0.0%	S	New legislation pending where Licence fee will become a two year licence at a cost of £350. The Council will charge these increased maximum fees, in accordance with the provisions of the new legislation.
Trading Standards						
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)	Up to 15kg	POA	POA	N/A	D	
	Over 15kg and up to 60kg	POA	POA	N/A	D	
	Over 60kg and up to 500 kg	POA	POA	N/A	D	
	Over 500kg and up to 1 tonne	POA	POA	N/A	D	
	Over 1 tonne and up to 2 tonne	POA	POA	N/A	D	
	Over 2 tonne and up to 50 tonne	POA	POA	N/A	D	
	Over 50 tonne and up to 60 tonnes	POA	POA	N/A	D	
	Over 60 tonnes and up to 100 tonnes	POA	POA	N/A	D	
Weights & measures: testing liquid fuel	Containers Un-subdivided	POA	POA	N/A	D	
	Single and multi-outlets - First Nozzle	POA	POA	N/A	D	
	Each additional nozzle	POA	POA	N/A	D	
	Peripheral equipment and credit card acceptor	POA	POA	N/A	D	
	Bulk Fuel Meter Systems	POA	POA	N/A	D	
	Certificate of errors	POA	POA	N/A	D	
Will be a minimum charge of £85.00 for a W&M Inspector and £48.00 for a Technical/Support Officer; and each job priced individually to ensure full cost recovery. Fees for statutory verification purposes do not incur VAT. Fees for "request tests" will incur VAT on top of the hourly fees referred to above.						
Housing Enforcement and Service Support						
Private sector housing	Mandatory HMO Licence (Homes in Multiple Occupancy) up to 5 units	£1,145.00	£1,200.00	4.8%	D	
	Additional per unit	£163.00	£170.00	4.3%	D	
	Inspection of dwellings for immigration	£250.00	£275.00	10.0%	D	
Student accommodation accreditation scheme	Inspection of property- up to 3 hours (fee payable every 3 years)	£250.00	£262.50	5.0%	D	
	Inspection of property- hourly charge when inspection exceeds 3 hours	£79.00	£83.33	5.5%	D	
	Half day briefing for Landlords (fee payable every 3 years)	£44.00	£45.83	4.2%	D	

HOMES AND COMMUNITIES- LIBRARIES

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Libraries						
Talking books/ courses	Up to 2 tapes	£1.30	£1.35	3.8%	D	
	CD & larger tape packs	£2.95	£3.05	3.4%	D	
Computer charges	Charge for non members	£1.40	£1.50	7.1%	D	
	Members	FOC	FOC	N/A	D	
Printing & Photocopying	Printing & Photocopying - A4 sheet	£0.22	£0.25	13.6%	D	
	Printing & Photocopying - A4 sheet colour	£0.55	£0.60	9.1%	D	
	Printing & Photocopying - A3 sheet black & white	£0.33	£0.35	6.1%	D	
	Printing & Photocopying - A3 sheet colour	£0.77	£0.80	3.9%	D	
Laminating	Laminating copies - A4 sheet	£1.75	£1.85	5.7%	D	
	Laminating copies - A3 sheet	£2.85	£3.00	5.3%	D	
Fines	Adult items per item per day	£0.25	£0.25	0.0%	D	
	Children's items per item per day	FOC	FOC	N/A	D	
	Music/drama sets returned late or incomplete	£24.00	£25.00	4.2%	D	
Cards	New library membership card	FOC	FOC	N/A	D	
	Replacement library membership card	£1.65	£1.75	6.1%	D	
Requests	per item	£1.10	£1.10	0.0%	D	
	per item through inter-lending scheme	£22.00	£23.00	4.5%	D	
	Sets of vocal scores through inter-lending scheme - per copy	£1.20	£1.25	4.2%	D	
	Orchestral sets through inter-lending scheme	£26.50	£27.50	3.8%	D	
	Drama sets through inter-lending scheme - per copy	£1.20	£1.25	4.2%	D	
Shrewsbury Library room hire per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£40.00	£42.00	5.0%	D	
	Business Use	£80.00	£84.00	5.0%	D	
Oswestry Library Room Hire per session (Morning or Afternoon) - without projector	Personal/Voluntary group/ Charity Group	£36.00	£37.50	4.2%	D	
	Business Use	£70.00	£75.00	7.1%	D	
Hire of gallery hanging space at Oswestry Library per month	Personal/Voluntary group/ Charity Group	£28.00	£29.50	5.4%	D	
	Business Use	£55.00	£59.00	7.3%	D	
Room Hire - Bridgnorth Library per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£36.00	£37.50	4.2%	D	
	Business Use	£70.00	£75.00	7.1%	D	
Interview Room Hire - Bridgnorth Library per Hour	Personal/Voluntary group/ Charity Group	£9.00	£9.50	5.6%	D	
	Business Use	£16.50	£19.00	15.2%	D	
Hire of window display space at Bridgnorth Library per month	Personal/Voluntary group/ Charity Group	£28.00	£29.50	5.4%	D	
	Business Use	£55.00	£59.00	7.3%	D	
Room Hire - Church Stretton Library per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£23.00	£24.00	4.3%	D	
	Business Use	£46.00	£48.00	4.3%	D	
Room Hire - Gobowen Library per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£13.00	£13.50	3.8%	D	
	Business Use	£26.00	£27.00	3.8%	D	
Room Hire - Wem Library per session (Morning or Afternoon)	Personal/Voluntary group/ Charity Group	£16.00	£16.50	3.1%	D	
	Business Use	£31.00	£33.00	6.5%	D	
Room Hire - Ludlow Education Room per session (Morning or Afternoon)	Room Hire - Ludlow Library gallery space per session (Morning or Afternoon)	£28.00	£29.00	3.6%	D	
	Room Hire - Ludlow Library gallery- Personal/Voluntary group/ Charity Group	£14.00	£14.50	3.6%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
<u>Homes and Communities- Libraries</u>						
Hire of gallery hanging space at Market Drayton Library per month	Personal/Voluntary group/ Charity Group	£28.00	£29.50	5.4%	D	
	Business Use	£56.00	£59.00	5.4%	D	
Reading group fees	Reading Group admin fee:	£50.00	£60.00	20.0%	D	
Commission	Ludlow Library and Museum Resource Centre Gallery Commission	25.00%	25.00%	0.0%	D	
Filming	Flat rate filming fee per day	£390.00	£390.00	0.0%	D	
	Provision of staff member per hour (Dependent on member of staff)	POA	POA	N/A	D	
Events	Dependent on costs of event, audience, venue, partner arrangements etc.	POA	POA	N/A	D	

HOMES AND COMMUNITIES- LEISURE

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Leisure						
Meole Brace Golf Course						
Green Fees 12 Holes	Adult - up to midday	£10.50	N/A	N/A	D	
	Adult - 12 noon - 4pm	£9.50	N/A	N/A	D	
	Adult - 4pm to close	£8.50	N/A	N/A	D	
	Junior	£7.50	N/A	N/A	D	
	Concessionary Rate	£7.50	N/A	N/A	D	
Temporary Green Fees 12 Holes	Adult	£7.50	N/A	N/A	D	
	Junior	£7.50	N/A	N/A	D	
	Afternoon Special rates (as and when required)	POA	POA	N/A	D	
Green Fees 18 Holes	Official Meole Brace Golf Club comps	N/A	£15.00	N/A	D	
	Official Meole Brace Golf Club comps - concessionary	N/A	£13.00	N/A	D	
Green Fees 9/12 Holes	Adults - Weekdays, Mon-Fri	N/A	£10.00	N/A	D	
	Junior & Concessionary - Weekdays, Mon-Fri	N/A	£8.00	N/A	D	
	Adults - Weekend	N/A	£11.00	N/A	D	
	Junior & Concessionary - Weekend	N/A	£9.00	N/A	D	
	Non pre-booked supplement	N/A	£12.00	N/A	D	
Adult membership		£580.00	£580.00	0.0%	D	
Much Wenlock Leisure Centre						
Artificial Turf Pitch (not floodlit)	Whole pitch adult - off-peak	£88.60	£72.00	5.0%	D	
	Half pitch adult - off-peak	£34.30	£38.00	5.0%	D	
	1/3 pitch adult - off-peak	£28.60	£27.90	4.9%	D	
Athletics Track (not floodlit)	Whole Track Adult	£46.20	£48.50	5.0%	D	
	Whole Track Junior	£22.40	£23.50	4.9%	D	
	Pay & Play Adult (per person)	£5.50	£5.80	5.5%	D	
	Pay & Play Junior (per person)	£2.50	£2.60	4.0%	D	
Multi Use Games Area (floodlit)	Full MUGA adult	£85.00	£88.30	5.1%	D	
	Full MUGA junior	£32.50	£34.10	4.9%	D	
	Full MUGA adult with lights	£83.00	£87.20	5.1%	D	
	Full MUGA junior with lights	£41.50	£43.60	5.1%	D	
	Netball/5-a-side Court adult	£22.70	£23.80	4.8%	D	
	Netball/5-a-side Court junior	£11.40	£12.00	5.3%	D	
	Netball/5-a-side Court adult with lights	£33.50	£35.20	5.1%	D	
	Netball/5-a-side Court junior with lights	£18.70	£17.50	4.8%	D	
	7-a-side Court adult	£42.90	£45.00	4.9%	D	
	7-a-side Court junior	£21.50	£22.60	5.1%	D	
	7-a-side Court adult with lights	£53.50	£56.20	5.0%	D	
	7-a-side Court junior with lights	£26.70	£28.00	4.9%	D	
	Tennis Court adult	£10.70	£11.20	4.7%	D	
	Tennis Court junior	£5.50	£5.80	5.5%	D	
	Tennis Court adult with lights	£13.40	£14.10	5.2%	D	
	Tennis Court junior with lights	£6.70	£7.00	4.5%	D	
Sports hall	Whole Main Sports Centre	£52.90	£55.60	5.1%	D	
	Half Main Sports Hall	£26.70	£28.00	4.9%	D	
	Badminton Court	£13.20	£13.90	5.3%	D	
	Cricket Nets	N/A	£55.60	N/A	D	
	Cricket Net - single	N/A	£28.00	N/A	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/Discretionary)	Notes
Homes and Communities- Leisure						
Gymnasium	Gymnasium room hire	£26.80	£27.90	4.9%	D	
Fitness suite	Adult Induction	£13.80	£13.80	0.0%	D	
	Youth Induction (16 yrs - 18 yrs)	£8.70	£8.70	0.0%	D	
	Adult Session	£5.90	£5.90	0.0%	D	
	Adult Session - Concessionary	£3.00	£3.00	0.0%	D	
	Youth Session (16yrs - 18 yrs)	£3.00	£3.00	0.0%	D	
	60+ Session	£4.00	£4.00	0.0%	D	
Swimming	Adult Swim	£5.50	£5.80	5.5%	D	
	Adult Swim - Concessionary	£2.80	£2.90	3.6%	D	
	Junior Swim	£2.80	£2.90	3.6%	D	
	60+ Casual Session	£4.30	£4.50	4.7%	D	
	Inflataplay Adult	£8.80	£8.90	4.5%	D	
	Inflataplay Junior	£4.40	£4.60	4.5%	D	
	60+ Inflataplay	£5.50	£5.80	5.5%	D	
	Pool hire only Adult	£110.00	£115.50	5.0%	D	
	Lane Hire	£22.00	£23.10	5.0%	D	
	Learn to Swim Programme	£8.80	£8.90	4.5%	D	
Learn to Swim Programme	Junior Lessons	£3.30	£3.50	6.1%	D	
	Junior Lessons - Concessionary	£83.30	£86.50	5.1%	D	
	60+	£17.00	£17.90	5.3%	D	
	Private Lessons - 1 to 1	£25.00	£26.30	5.2%	D	
	Private Lessons - 1 to 2	£24.00	£25.20	5.0%	D	
	Lessons - Direct Debit (per month)	£15.40	£16.20	5.2%	D	
Pool hire	Lessons - Direct Debit (per month) - Concessionary	£120.00	£126.00	5.0%	D	
	Pool Party - 1 hour Atlantis run only	£230.00	£241.50	5.0%	D	
Room hire	Room Hire after pool party - 1 hour	£55.00	£57.80	5.1%	D	
Memberships	Individual Monthly D/D	£33.00	£33.00	0.0%	D	
	Individual Monthly D/D - swimming OR f/suite	£22.00	£22.00	0.0%	D	
	Individual Monthly D/D (corporate)	£24.75	£24.75	0.0%	D	
	Individual Monthly D/D - swimming OR f/suite (corporate)	£18.50	£18.50	0.0%	D	
	Joint Monthly D/D	£58.30	£58.30	0.0%	D	
	Annual Individual Fee - swimming & f/suite	£300.00	£300.00	0.0%	D	
	Student Monthly Card	£24.00	£24.00	0.0%	D	
	Swim badges	£3.90	£4.10	5.0%	D	
SpArC Bishops Castle						
Pitch hire	Whole Pitch Adult	£41.50	£43.80	5.1%	D	
Hall hire	Whole Hall	£38.80	£40.50	4.9%	D	
	2/3 Sports Hall	£25.70	£27.00	5.1%	D	
	1/3 Sports Hall	£15.40	£16.20	5.2%	D	
	Badminton/Pickleball Court (1 court)	£13.20	£13.90	5.3%	D	
	Table Tennis - per table	£9.90	£10.40	5.0%	D	
	Play and Pay	£2.00	£2.10	5.0%	D	
Theatre charges	Junior	£4.00	£4.20	5.0%	D	
	Adult	£22.00	£25.00	13.6%	D	
	Theatre	£11.00	£12.00	9.1%	D	
	Green Room	£28.80	£30.00	4.9%	D	
	Theatre Package	£5.50	£6.00	9.1%	D	
Fitness Suite- Adult/Junior	Club storage - per month	£8.20	£8.50	4.8%	D	
	Adult Session	£3.30	£3.50	6.1%	D	
	Junior Session	£5.50	£5.80	5.5%	D	
60+ Concessionary						

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Homes and Communities- Leisure						
Personal Training	8 x sessions	£201.30	£211.40	5.0%	D	
	Single session	£35.50	£37.30	5.1%	D	
	Induction	£17.80	£18.70	5.1%	D	
Exercise Class	Adult	£8.60	£8.90	4.5%	D	
	Junior	£4.00	£4.20	5.0%	D	
Fitness Suite- GP	GP Consultation	£27.50	£28.90	5.1%	D	
	GP Session	£5.00	£5.30	6.0%	D	
	GP Pass x 12 sessions	£50.00	£52.50	5.0%	D	
	GP Package (consultation + 3 months membership)	£82.50	£86.60	5.0%	D	
Court fees	Adult Court	£7.50	£7.90	5.3%	D	
	Junior Court	£6.00	£6.30	5.0%	D	
	Guest Fee - adult	£4.00	£4.20	5.0%	D	
	Guest Fee - junior	£3.00	£3.20	6.7%	D	
	Coach Hire Fee (40 mins)	£10.00	£10.50	5.0%	D	
Public Swimming	Adult	£5.00	£5.30	6.0%	D	
	Junior Swim (U16)	£3.50	£3.70	5.7%	D	
	60+ (concessionary)	£4.00	£4.20	5.0%	D	
	Student	£3.90	£4.10	5.0%	D	
	U3's	FOC	FOC	N/A	D	
	Junior Fun Splash	£3.90	£4.10	5.0%	D	
	Adult - 12 x sessions	£50.00	£53.00	6.0%	D	
	Junior - 12 x sessions	£35.00	£37.00	5.7%	D	
	60+ - 12 x sessions	£40.00	£42.00	5.0%	D	
	Swim Badges	£3.90	£4.10	5.0%	D	
	Birthday parties	POA	POA	N/A	D	
Pool hire	Pool hire	£64.00	£67.20	5.0%	D	
Swim lessons	Junior Lessons - (30 mins)	£6.10	£6.40	4.9%	D	
	Junior Lessons - (45 mins)	£7.20	£7.60	5.6%	D	
	Junior Lessons - (1hr)	£8.80	£9.20	4.5%	D	
	Adult Lessons - (1hr)	£10.00	£10.50	5.0%	D	
	Private Lessons - 1 to 1 - 30 mins	£21.00	£22.00	4.8%	D	
Sauna (20 mins)	Sauna	£3.60	£3.80	5.6%	D	
	Sauna & Swim	£6.50	£6.80	4.6%	D	
Memberships	Individual Monthly DD	£33.00	£34.70	5.2%	D	
	Individual Monthly DD (Corporate)	£24.75	£26.00	5.1%	D	
	Annual Individual Fee	£346.50	£363.80	5.0%	D	
	Joint Monthly D/D	£80.50	£83.50	5.0%	D	
	Annual Joint Fee	£832.50	£864.10	5.0%	D	
	Concession Monthly D/D	£30.00	£31.50	5.0%	D	
	Annual Concession Fee	£321.20	£337.30	5.0%	D	
	Joint Concession Monthly D/D	£55.00	£58.00	5.5%	D	
	Annual Joint Concession Fee	£595.00	£625.00	5.0%	D	
	Swim only annual	£220.00	£231.00	5.0%	D	
	Squash only annual	£240.00	£252.00	5.0%	D	
	Squash - bolt-on	£132.00	£138.60	5.0%	D	
	Junior Squash annual	£160.00	£168.00	5.0%	D	
	Junior Gym & Swim monthly (13-17 years)	£17.50	£18.40	5.1%	D	
Coached Session (football, basketball, squash)	Junior Group	£4.00	£4.20	5.0%	D	
	Junior 1:1	£20.00	£21.00	5.0%	D	
	Adult 1:1	£28.00	£29.40	5.0%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/Discretionary)	Notes
Homes and Communities- Leisure						
Church Stretton						
Court hire	Netball Court	£19.50	£20.50	5.1%	D	
	Tennis Court - Adult	£11.00	£11.80	5.5%	D	
	Tennis Court - Junior	£5.50	£5.80	5.5%	D	
Main sports hall	Whole Main Sports Hall	£46.20	£55.80	20.3%	D	
	Half Main Sports Hall	£25.70	£27.00	5.1%	D	
	Badminton Court	£13.20	£13.90	5.3%	D	
	Cricket - 1 hr	£53.35	£56.00	5.0%	D	
	Cricket - 2 hrs	£83.80	£88.00	5.0%	D	
Children parties	Sports Hall Party	£62.40	£65.50	5.0%	D	
	Pool Party	£64.00	£67.20	5.0%	D	
Play and Pay	Junior	£2.00	N/A	N/A	D	
Passes	Adult Session	£6.30	£6.80	4.8%	D	
	Junior Session	£3.30	£3.50	6.1%	D	
	60+ Concessionary	£5.60	£5.90	5.4%	D	
	GP Consultation	£27.50	£28.90	5.1%	D	
	GP Session	£5.00	£5.30	6.0%	D	
	GP Pass x 12 sessions	£49.50	£52.00	5.1%	D	
	GP Package (consultation + 3 months membership)	£82.50	£86.80	5.0%	D	
Personal Training	8 x sessions	£201.30	£211.40	5.0%	D	
	Single session	£35.50	£37.30	5.1%	D	
	Induction	£17.80	£18.70	5.1%	D	
Exercise Class	Class charge	£6.60	£6.90	4.5%	D	
Room hire	Dance Studio (per hour)	£33.00	£34.70	5.2%	D	
	Meeting Room (per hour)	£16.50	£17.30	4.8%	D	
Public Swimming	Adult	£5.00	£5.30	6.0%	D	
	Junior Swim (U16)	£3.50	£3.70	5.7%	D	
	60+ Concessionary	£4.00	£4.20	5.0%	D	
	Student	£3.90	£4.10	5.0%	D	
	Junior Fun Splash	£3.90	£4.10	5.0%	D	
	Adult - 12 x sessions	£50.00	£52.50	5.0%	D	
	Junior - 12 x sessions	£35.00	£36.80	5.1%	D	
	60+ Concessionary - 12 x sessions	£40.00	£42.00	5.0%	D	
Swim badges	Badges	£3.90	£4.10	5.0%	D	
Pool Hire	Pool hire	£64.00	£67.20	5.0%	D	
Learn to Swim Programme	Junior Lessons - (30 mins)	£6.10	£6.40	4.9%	D	
	Junior Lessons - (45 mins)	£7.20	£7.60	5.6%	D	
	Junior Lessons - (1hr)	£8.80	£9.20	4.5%	D	
	Adult Lessons	£5.80	£5.90	5.4%	D	
	Private Lessons - 1 to 1 - 30 mins	£21.00	£22.00	4.8%	D	
Memberships	Individual Monthly DD	£33.00	£34.70	5.2%	D	
	Individual Monthly DD (Corporate)	£24.75	£26.00	5.1%	D	
	Annual Individual Fee	£346.50	£363.80	5.0%	D	
	Joint Monthly D/D	£60.50	£63.50	5.0%	D	
	Annual Joint Fee	£632.50	£664.10	5.0%	D	
	Concession Monthly D/D	£30.00	£31.50	5.0%	D	
	Annual Concession Fee	£321.20	£337.30	5.0%	D	
	Joint Concession Monthly D/D	£55.00	£58.00	5.5%	D	
	Annual Joint Concession Fee	£595.00	£625.00	5.0%	D	
	Swim annual	£220.00	£231.00	5.0%	D	
	Junior Gym & Swim monthly (13-17 years)	£17.50	£18.40	5.1%	D	

HOMES AND COMMUNITIES- THEATRE SERVICES

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Theatre Services						
Memberships	Friend- Annual	£29.00	£32.00	10.3%	D	
	Friend Plus- Annual	£49.00	£54.00	10.2%	D	
Not for Profit Organisations						
<u>Auditorium (All charges subject to a 7% commission)</u>						
Hire Per Day (Mon to Thur)	1 Performance Daily rate	£1,709.40	£1,880.50	10.0%	D	
	2 Performances (same day)	£2,183.70	£2,380.50	10.0%	D	
Hire Per Day (Fri to Sun)	1 Performance	£2,229.70	£2,452.75	10.0%	D	
	2 Performances	£2,939.20	£3,233.50	10.0%	D	
Setting Up/Rehearsal Charges	4 hours	£479.95	£528.00	10.0%	D	
	8 hours	£959.75	£1,055.75	10.0%	D	
	Per hour after midnight	£141.10	£155.25	10.0%	D	
<u>Studio Theatre (All charges subject to a 7% commission)</u>						
Hire Per Day (Mon to Thur)	1 Performance	£858.00	£944.00	10.0%	D	
	2 Performances (same day)	£1,222.65	£1,345.00	10.0%	D	
Flat Floor	Daily rate :Mon Thurs	£1,378.95	£1,514.75	10.0%	D	
	Daily rate : FriSun	£1,454.20	£1,600.00	10.0%	D	
Hire Per Day (Fri to Sun)	1 Performance	£1,115.20	£1,228.75	10.0%	D	
	2 Performances	£1,469.60	£1,617.00	10.0%	D	
Setting Up/Rehearsal Charges	Flat Floor	£1,454.20	£1,600.00	10.0%	D	
	4 hours	£240.90	£265.00	10.0%	D	
	8 hours	£481.65	£530.00	10.0%	D	
	Per hour after midnight	£80.85	£89.00	10.1%	D	
<u>Dance Studio, Term Time Only</u>						
Hire per hour	Hire Per Hour (with minimum hire being 2 hours)	£36.30	£40.00	10.2%	D	
	Hire Per Hour for 1017 hours per week (with minimum hire being 2 hours)	£33.55	£37.00	10.3%	D	
	18 or more hours per week	£28.35	£31.25	10.2%	D	
<u>Haydn Smith Room</u>						
Hire charges	Per day (8 hours)	£266.20	£293.00	10.1%	D	
	Per Hour (Minimum 2 hours)	£41.10	£45.25	10.1%	D	
Other charges Not for Profit Organisations						
Additional Charges	Payment Processing Commission	3.50%	4.00%	14.3%	D	
	Merchandise Commission	15.00%	16.50%	10.0%	D	
	Programme Commission	10.00%	15.00%	50.0%	D	
	Merchandise / Programme Commission using Theatre Staff	25.00%	27.50%	10.0%	D	
	Performing Rights Society Charges	POA	POA	N/A	D	
Staffing (per Hour):	Extra Staff before midnight	£23.65	£26.25	11.0%	D	
	Extra Staff after midnight	£34.10	£37.75	10.7%	D	
	Extra Staff bank holidays	£47.30	£52.25	10.5%	D	
	Security Staff (at discretion of Theatre Management when security staff required)	POA	POA	N/A	D	
	Marketing Services	POA	POA	N/A	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Homes and Communities- Theatre Services						
Commercial Organisations						
- Auditorium (All charges subject to 10% Box Office)						
- Hire Per Day (Mon to Thur)	- 1 Performance	£3,300.00	£3,631.00	10.0%	D	
	- 2 Performances (same day)	£4,400.00	£4,841.00	10.0%	D	
- Hire Per Day (Fri to Sun)	- 1 Performance	£3,850.00	£4,236.00	10.0%	D	
	- 2 Performances	£4,950.00	£5,446.00	10.0%	D	
- Setting Up/Rehearsal Charges	- 4 hours	£745.00	£821.00	10.2%	D	
	- 8 hours	£1,489.95	£1,639.00	10.0%	D	
	Per hour after midnight	£212.05	£234.00	10.4%	D	
- Studio Theatre (All charges subject to 10% Box Office)						
- Hire Per Day (Mon to Thur)	- 1 Performance	£1,650.00	£1,816.00	10.1%	D	
	- 2 Performances (same day)	£2,200.00	£2,421.00	10.0%	D	
	- Flat Floor	£2,200.00	£2,421.00	10.0%	D	
- Hire Per Day (Fri to Sun)	- 1 Performance	£1,925.00	£2,119.00	10.1%	D	
	- 2 Performances	£2,750.00	£3,026.00	10.0%	D	
	- Flat Floor	£2,750.00	£3,026.00	10.0%	D	
- Setting Up/Rehearsal Charges	- 4 hours	£373.10	£411.00	10.2%	D	
	- 8 hours	£746.15	£822.00	10.2%	D	
	Per hour after midnight	£116.60	£129.00	10.6%	D	
- Dance Studio, Term Time Only (Commercial)						
	- Hire Per Hour (with minimum hire being 2 hours)	£40.70	£45.00	10.6%	D	
	- Hire Per Hour for 10 -17 hours per week (with minimum hire being 2 hours)	£36.85	£40.75	10.6%	D	
	18 hours or more per week	£31.90	£35.25	10.6%	D	
Haydn Smith Room						
	- Per day (8 hours)	£447.15	£492.00	10.0%	D	
	- Per Hour (Minimum 2 hours)	£64.15	£70.75	10.3%	D	
Other charges- Commercial Organisations						
Additional Charges	Payment Processing Commission	3.50%	4.00%	14.3%	D	
	Merchandise Commission	15.00%	16.50%	10.0%	D	
	Programme Commission	10.00%	15.00%	50.0%	D	
	Merchandise / Programme Commission using Theatre Staff	25.00%	27.50%	10.0%	D	
	Performing Rights Society Charges	POA	POA	N/A	D	
	Extra Staff before midnight	£32.35	£35.75	10.6%	D	
	Extra Staff after midnight	£42.75	£47.25	10.5%	D	
	Extra staff bank holidays	£61.60	£68.00	10.4%	D	
	Security Staff (at discretion of Theatre Management when security staff required)	POA	POA	N/A	D	
	Marketing Services	POA	POA	N/A	D	
Hire of the whole building, longer lets and / or special events - charges by negotiation						
Old market hall						
Film Ticket Admission Fees		The OMH has the discretion to vary admission charges	The OMH has the discretion to vary admission charges	N/A	D	

HOMES AND COMMUNITIES- BEREAVEMENT SERVICES

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Bereavement Services						
Cemeteries						
Burial Fees		£1,889.00	£1,836.00	10.0%	D	

HOMES AND COMMUNITIES- HOUSING SERVICES

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Housing Services						
Housing Solutions Team						
Advertising Income	Advertising charges to Housing Associations for vacant properties on the Homepoint website	£75.00	£83.00	10.7%	D	Subject to negotiation with Landlords
Home Improvement Team						
Handyperson rates	Hourly rate	£27.50	£30.50	10.9%	D	
	Mileage rate per mile	£0.42	£0.46	10.0%	D	
Independent Living Team						
DFG Fee	DFG fee - total work costs up to, and including £20,000 (pre VAT)	14% of works	14% of works	0.0%	D	
	DFG fee - total work costs above £20,000 (pre VAT), for those without Planning requirements	9% of works	9% of works	0.0%	D	
	DFG fee - total work costs above £20,000 (pre VAT), for those with Planning requirements	11% of works	11% of works	0.0%	D	
Temporary Accommodation for Homelessness						
Temporary Accommodation (52 week basis)	Shared accommodation or most single aged under 35	£99.50	£104.50	5.0%	S	
	1 bedroom	£106.00	£111.50	5.2%	S	
	2 bedrooms	£130.00	£136.50	5.0%	S	
	3 bedrooms	£156.00	£164.00	5.1%	S	
	4 bedrooms	£203.00	£213.50	5.2%	S	
Hostel accommodation (Service charge per week)		£10.00	£11.00	10.0%	D	

HOMES AND COMMUNITIES- WASTE MANAGEMENT

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Homes and Communities- Waste Management						
Bulky waste charges	Up to 3 items of bulky household waste	£43.00	£48.00	11.6%	D	
	4-6 items of bulky household waste	£64.00	£71.00	10.9%	D	
	7-9 items of bulky household waste	£84.00	£93.00	10.7%	D	
	10-12 items of bulky household waste	£103.00	£114.00	10.7%	D	
	13-15 items of bulky household waste	£125.00	£138.00	10.4%	D	
	up to 10 sacks of residual waste	£66.00	£73.00	10.6%	D	
Other Charges- Second green bin	Second Garden Bin	£78.00	£86.00	10.3%	D	
Schedule 2 contract rates per fortnightly collection (based on waste type and container size)						
Schedule 2 waste collection	Admin Fee	£51.00	£57.00	11.8%	D	
No Disposal (excludes admin fee)	Residual Sack (cost per sack)	£49.00	£54.00	10.2%	D	
	Residual 240	£112.00	£124.00	10.7%	D	
	Residual 360	£156.00	£172.00	10.3%	D	
	Residual 660	£266.00	£293.00	10.2%	D	
	Residual 750	£280.00	£308.00	10.0%	D	
	Residual 1100	£384.00	£423.00	10.2%	D	
With Disposal (excludes admin fee)	Residual Sack (cost per sack)	£66.00	£73.00	10.6%	D	
	Residual 240	£186.00	£205.00	10.2%	D	
	Residual 360	£262.00	£289.00	10.3%	D	
	Residual 660	£462.00	£508.00	10.0%	D	
	Residual 750	£510.00	£561.00	10.0%	D	
	Residual 1100	£712.00	£783.00	10.0%	D	
With or without Disposal (excludes admin fee)	Recycling 240	£85.00	£94.00	10.6%	D	
	Recycling 360	£118.00	£130.00	10.2%	D	
	Recycling 660	£196.00	£216.00	10.2%	D	
	Recycling 750	£210.00	£231.00	10.0%	D	
	Recycling 1100	£266.00	£293.00	10.2%	D	
Annual Schedule 4 collection contract rates (based on waste type and container size)						
With Disposal (excludes admin fee)	Residual Sack (cost per sack)	£148.00	£163.00	10.1%	D	
	Residual 240	£445.00	£490.00	10.1%	D	
	Residual 360	£494.00	£544.00	10.1%	D	
	Residual 660	£682.00	£750.00	10.0%	D	
	Residual 1100	£911.00	£1,002.00	10.0%	D	

COMMERCIAL SERVICES- CORPORATE LANDLORD YOUTH CENTRES

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Commercial Services- Corporate Landlord Youth Centres						
Bridgnorth Youth Centre						
Commercial Charges	Hall (30ft x 30ft)/kitchen area/ computers	£86.45	£73.25	10.2%	D	
	Hall (Elections)- charge for full day	£156.55	£172.25	10.0%	D	
	Small Room (Chill out room) (up to 15 x 15 ft)	£40.30	£44.50	10.4%	D	
	Whole building (Public areas)	£84.75	£93.25	10.0%	D	
Voluntary / Charity Rate	Hall (30ft x 30ft)/kitchen area/ computers	£27.40	£30.25	10.4%	D	
	Small Room (Chill out room) (up to 15 x 15 ft)	£27.40	£30.25	10.4%	D	
	Whole building (Public areas)	£52.30	£57.75	10.4%	D	
Ludlow Youth Centre						
Small Room	Commercial Rate (per hour)	£39.65	£43.75	10.3%	D	
	Charity / Community Rate (per hour)	£26.80	£29.50	10.1%	D	
Hall/Kitchen/Computers	Commercial Rate (per hour)	£65.30	£72.00	10.3%	D	
	Charity / Community Rate (per hour)	£26.80	£29.50	10.1%	D	
Whole Building	Commercial Rate (per hour)	£83.00	£91.50	10.2%	D	
	Charity / Community Rate (per hour)	£51.10	£56.25	10.1%	D	
The Centre, Oswestry						
Commercial Charges	Main Hall	£49.65	£54.75	10.3%	D	
	Art Room	£32.45	£35.75	10.2%	D	
	Kitchen	£41.80	£46.00	10.0%	D	
	Café	£32.45	£35.75	10.2%	D	
	Meeting Room 1	£12.95	£14.00	8.1%	D	
	Meeting Room 2	£12.95	£14.00	8.1%	D	
	Meeting Room 3	£36.70	£40.50	10.4%	D	
	Meeting Room 4	£23.45	£26.00	10.9%	D	
	Meeting Room 10	£12.95	£14.00	8.1%	D	
	Recording Studio (x2 rooms)	£45.75	£50.50	10.4%	D	
Charity Rate	Main Hall	£24.85	£27.50	10.7%	D	
	Art Room	£16.15	£17.90	10.8%	D	
	Café	£16.15	£17.90	10.8%	D	
	Kitchen	£20.90	£23.00	10.0%	D	
	Meeting Room 1	£10.50	£11.60	10.5%	D	
	Meeting Room 2	£10.50	£11.60	10.5%	D	
	Meeting Room 3	£18.35	£20.25	10.4%	D	
	Meeting Room 4	£11.70	£12.50	6.8%	D	
	Meeting Room 10	£10.50	£11.60	10.5%	D	
	Recording Studio (x2 rooms)	£22.90	£24.50	7.0%	D	
<p><i>Discounts are at the discretion of the centre.</i></p> <p><i>Only one discount (to a maximum of 20%) is available to non-constituted groups per booking.</i></p> <p><i>Constituted groups may be entitled to a 50% reduction in room hire cost at the discretion of The Centre.</i></p> <p><i>Proof of eligibility may be required.</i></p>						

COMMERCIAL SERVICES- FACILITIES MANAGEMENT

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Commercial Services- Facilities Management						
Shirehall						
Monday - Friday	Council Chamber - Full day	£162.85	£179.25	10.1%	D	
	Council Chamber - Full day (concessionary)	£81.45	£89.75	10.2%	D	
	Council Chamber - Half day	£91.25	£100.50	10.1%	D	
	Council Chamber - Half day (concessionary)	£45.75	£50.50	10.4%	D	
	Council Chamber - Evening	£117.25	£129.00	10.0%	D	
	Council Chamber - Evening (concessionary)	£58.65	£64.75	10.4%	D	
	Committee Rooms - Full day	£98.05	£108.00	10.1%	D	
	Committee Rooms - Full day (concessionary)	£49.10	£54.25	10.5%	D	
	Committee Rooms - Half day	£58.65	£64.75	10.4%	D	
	Committee Rooms - Half day (concessionary)	£29.30	£32.25	10.1%	D	
	Committee Rooms - Evening	£84.90	£71.50	10.2%	D	
	Committee Rooms - Evening (concessionary)	£32.45	£35.75	10.2%	D	
	Shrewsbury & Oswestry Room - Full Day	£147.20	£162.00	10.1%	D	
	Shrewsbury & Oswestry Room - Full Day (concessionary)	£73.60	£81.00	10.1%	D	
	Shrewsbury & Oswestry Room - Half Day	£88.00	£97.00	10.2%	D	
	Shrewsbury & Oswestry Room - Half Day (concessionary)	£44.00	£48.50	10.2%	D	
	Shrewsbury & Oswestry Room - Evening	£97.35	£107.25	10.2%	D	
	Shrewsbury & Oswestry Room - Evening (concessionary)	£48.70	£53.75	10.4%	D	
	Gallery - Full day	£78.20	£86.25	10.3%	D	
	Gallery - Full day (concessionary)	£39.05	£43.00	10.1%	D	
	Gallery - Half day	£58.65	£64.75	10.4%	D	
	Gallery - Half day (concessionary)	£29.30	£32.25	10.1%	D	
	Gallery - Evening	£84.90	£71.50	10.2%	D	
	Gallery - Evening (concessionary)	£32.45	£35.75	10.2%	D	
Saturday	Council Chamber - Full day	£228.70	£251.75	10.1%	D	
	Council Chamber - Full day (concessionary)	£114.35	£126.00	10.2%	D	
	Council Chamber - Half day	£117.25	£129.00	10.0%	D	
	Council Chamber - Half day (concessionary)	£58.65	£64.75	10.4%	D	
	Committee Rooms - Full day	£130.50	£143.75	10.2%	D	
	Committee Rooms - Full day (concessionary)	£65.30	£72.00	10.3%	D	
	Committee Rooms - Half day	£78.20	£86.25	10.3%	D	
	Committee Rooms - Half day (concessionary)	£39.05	£43.00	10.1%	D	
	Gallery - Full day	£110.65	£121.75	10.0%	D	
	Gallery - Full day (concessionary)	£55.35	£61.00	10.2%	D	
	Gallery - Half day	£84.90	£71.50	10.2%	D	
	Gallery - Half day (concessionary)	£32.45	£35.75	10.2%	D	
Castle View - Oswestry						
Monday - Friday	Council Chamber - Full day	£130.50	£143.75	10.2%	D	
	Council Chamber - Full day (concessionary)	£65.30	£72.00	10.3%	D	
	Council Chamber - Half day	£65.30	£72.00	10.3%	D	
	Council Chamber - Half day (concessionary)	£32.45	£35.75	10.2%	D	
	Council Chamber - Evening	£84.90	£71.50	10.2%	D	
	Council Chamber - Evening (concessionary)	£32.45	£35.75	10.2%	D	
	Meeting Rooms - Full day	£84.90	£71.50	10.2%	D	
	Meeting Rooms - Full day (concessionary)	£32.45	£35.75	10.2%	D	
	Meeting Rooms - Half day	£52.00	£57.25	10.1%	D	
	Meeting Rooms - Half day (concessionary)	£26.00	£28.75	10.6%	D	
	Meeting Rooms - Evening	£52.00	£57.25	10.1%	D	
	Meeting Rooms - Evening (concessionary)	£26.00	£28.75	10.6%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Commercial Services- Facilities Management						
The Lantern						
The Lantern- All charges are per hour						
	Charity / Community Rate Monday to Friday - Community Hall 1	£10.30	£11.00	6.7%	D	8:30 am to 6:00 pm
	Charity / Community Rate Monday to Friday - Community Hall 1	£15.35	£16.50	7.5%	D	6:00 pm to 11:00 pm
	Charity / Community Rate Saturday & Sunday - Community Hall 1	£21.65	£24.00	10.9%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - Community Hall 1	£21.65	£24.00	10.9%	D	8:30 am to 6:00 pm
	Commercial Rate Monday to Friday - Community Hall 1	£40.85	£45.00	10.2%	D	6:00 pm to 11:00 pm
	Commercial Rate Saturday & Sunday - Community Hall 1	£80.05	£88.25	10.3%	D	9:00 am to 11:00 pm
	Charity / Community Rate Monday to Friday - Community Hall 2	£10.30	£11.00	6.7%	D	8:30 am to 6:00 pm
	Charity / Community Rate Monday to Friday - Community Hall 2	£15.35	£16.50	7.5%	D	6:00 pm to 11:00 pm
	Charity / Community Rate Saturday & Sunday - Community Hall 2	£21.65	£24.00	10.9%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - Community Hall 2	£21.65	£24.00	10.9%	D	8:30 am to 6:00 pm
	Commercial Rate Monday to Friday - Community Hall 2	£40.85	£45.00	10.2%	D	6:00 pm to 11:00 pm
	Commercial Rate Saturday & Sunday - Community Hall 2	£80.05	£88.25	10.3%	D	9:00 am to 11:00 pm
	Charity / Community Rate Monday to Friday - Community Hall 1 & 2	£18.05	£20.00	10.8%	D	8:30 am to 6:00 pm
	Charity / Community Rate Monday to Friday - Community Hall 1 & 2	£27.00	£29.75	10.2%	D	6:00 pm to 11:00 pm
	Charity / Community Rate Saturday & Sunday - Community Hall 1 & 2	£36.05	£39.75	10.3%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - Community Hall 1 & 2	£36.05	£39.75	10.3%	D	8:30 am to 6:00 pm
	Commercial Rate Monday to Friday - Community Hall 1 & 2	£72.20	£79.50	10.1%	D	6:00 pm to 11:00 pm
	Commercial Rate Saturday & Sunday - Community Hall 1 & 2	£108.25	£119.25	10.2%	D	9:00 am to 11:00 pm
	Charity / Community Rate Monday to Friday - IT Suite	£10.30	£11.00	6.7%	D	8:30 am to 6:00 pm
	Charity / Community Rate Monday to Friday - IT Suite	£14.15	£15.65	10.6%	D	6:00 pm to 11:00 pm
	Charity / Community Rate Saturday & Sunday - IT Suite	£20.45	£22.50	10.0%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - IT Suite	£20.45	£22.50	10.0%	D	8:30 am to 6:00 pm
	Commercial Rate Monday to Friday - IT Suite	£39.70	£43.75	10.2%	D	6:00 pm to 11:00 pm
	Commercial Rate Saturday & Sunday - IT Suite	£58.90	£65.00	10.4%	D	9:00 am to 11:00 pm
	Charity / Community Rate Monday to Friday - Interview/Meeting Room	£10.30	£11.00	6.7%	D	8:30 am to 6:00 pm
	Charity / Community Rate Monday to Friday - Interview/Meeting Room	£11.45	£12.65	10.5%	D	6:00 pm to 11:00 pm
	Charity / Community Rate Saturday & Sunday - Interview/Meeting Room	£18.05	£20.00	10.8%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - Interview/Meeting Room	£18.05	£20.00	10.8%	D	8:30 am to 6:00 pm
	Commercial Rate Monday to Friday - Interview/Meeting Room	£36.95	£40.75	10.3%	D	6:00 pm to 11:00 pm
	Commercial Rate Saturday & Sunday - Interview/Meeting Room	£56.25	£62.00	10.2%	D	9:00 am to 11:00 pm
	Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	£10.30	£11.00	6.7%	D	8:30 am to 6:00 pm
	Charity / Community Rate Saturday & Sunday - Ground Floor Meeting Room	£12.60	£13.50	7.1%	D	6:00 pm to 11:00 pm
	Commercial Rate Monday to Friday - Ground Floor Meeting Room	£19.30	£21.25	10.1%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - Ground Floor Meeting Room	£19.30	£21.25	10.1%	D	8:30 am to 6:00 pm
	Commercial Rate Saturday & Sunday - Ground Floor Meeting Room	£38.45	£42.50	10.5%	D	6:00 pm to 11:00 pm
	Commercial Rate Saturday & Sunday - Ground Floor Meeting Room	£57.75	£63.75	10.4%	D	9:00 am to 11:00 pm
	Charity / Community Rate Monday to Friday - Large Meeting Room	£10.30	£11.00	6.7%	D	8:30 am to 6:00 pm
	Charity / Community Rate Saturday & Sunday - Large Meeting Room	£12.60	£13.50	7.1%	D	6:00 pm to 11:00 pm
	Commercial Rate Monday to Friday - Large Meeting Room	£19.30	£21.25	10.1%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - Large Meeting Room	£19.30	£21.25	10.1%	D	8:30 am to 6:00 pm
	Commercial Rate Saturday & Sunday - Large Meeting Room	£38.45	£42.50	10.5%	D	6:00 pm to 11:00 pm
	Commercial Rate Saturday & Sunday - Large Meeting Room	£57.75	£63.75	10.4%	D	9:00 am to 11:00 pm
	Charity / Community Rate Monday to Friday - Small Meeting Room	£10.30	£11.00	6.7%	D	8:30 am to 6:00 pm
	Charity / Community Rate Saturday & Sunday - Small Meeting Room	£12.60	£13.50	7.1%	D	6:00 pm to 11:00 pm
	Commercial Rate Monday to Friday - Small Meeting Room	£19.30	£21.25	10.1%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - Small Meeting Room	£19.30	£21.25	10.1%	D	8:30 am to 6:00 pm
	Commercial Rate Saturday & Sunday - Small Meeting Room	£38.45	£42.50	10.5%	D	6:00 pm to 11:00 pm
	Commercial Rate Saturday & Sunday - Small Meeting Room	£57.75	£63.75	10.4%	D	9:00 am to 11:00 pm
	Charity / Community Rate Monday to Friday - Community Kitchen	£6.40	£7.00	9.4%	D	8:30 am to 6:00 pm
	Charity / Community Rate Monday to Friday - Community Kitchen	£6.95	£7.50	7.9%	D	6:00 pm to 11:00 pm
	Charity / Community Rate Saturday & Sunday - Community Kitchen	£7.55	£8.35	10.6%	D	9:00 am to 11:00 pm
	Commercial Rate Monday to Friday - Community Kitchen	£12.00	£13.00	8.3%	D	8:30 am to 6:00 pm
	Commercial Rate Monday to Friday - Community Kitchen	£15.60	£17.25	10.6%	D	6:00 pm to 11:00 pm

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Commercial Services- Facilities Management						
	Commercial Rate Saturday & Sunday - Community Kitchen	£17.35	£19.20	10.7%	D	9:00 am to 11:00 pm
Louise House						
Meeting Rooms 1 & 2	Charity / Community Rate (per hour)	£6.40	£7.00	9.4%	D	
	Commercial Rate (per hour)	£12.60	£13.50	7.1%	D	
Reception Interview Room	Charity / Community Rate (per hour)	£6.40	£7.00	9.4%	D	
	Commercial Rate (per hour)	£12.60	£13.50	7.1%	D	
IT Suite	Charity / Community Rate (per hour)	£6.40	£7.00	9.4%	D	
	Commercial Rate (per hour)	£12.60	£13.50	7.1%	D	
Physio Suite	Charity / Community Rate (per hour)	£6.40	£7.00	9.4%	D	
	Commercial Rate (per hour)	£12.60	£13.50	7.1%	D	

COMMERCIAL SERVICES- SHIRE SERVICES

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Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Commercial Services- Shire Services						
Shire Services						
Cleaning	Average charge per hour	£20.09	£22.16	10.3%	D	
Catering	Primary (Reception to Year 2) - average per meal	£2.41	£2.53	5.0%	D	
	Primary (Year 3 onwards) - average per meal	£2.40	To be determined in 2024/25 to ensure a break even level.	N/A	D	
	Secondary - average per meal	£2.52		N/A	D	
	Worcester schools Primary- average per meal	£2.43		N/A	D	
	Worcester schools Secondary - average per meal	£2.52		N/A	D	

HIGHWAYS & TRANSPORT

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Infrastructure- Highways & Transport						
Streetworks Charges						
Section 14 Road Closures	Road Closure by Temporary Notice	£1,300.00	£1,400.00	7.7%	D	
	Extension to Temporary Notice Road Closure	£850.00	£935.00	10.0%	D	
	Road Closure by Temporary Order	£1,820.00	£2,002.00	10.0%	D	
	Extension to Temporary Order Road Closure	£850.00	£935.00	10.0%	D	
	Event TTRO not involving a temporary road closure (i.e., a temporary rescind of a permanent TRO)	N/A	£100.00	N/A	D	
	Event TTRO only affecting a footway or cul-de-sac	N/A	£100.00	N/A	D	
	All other event TTRO's affecting an unclassified road only that is not a bus route or traffic sensitive at the time of the event.	N/A	£170.00	N/A	D	
	All other event TTRO's affecting a classified road, a designated bus route, a pedestrianized zone, or a traffic sensitive route at traffic sensitive times.	N/A	£250.00	N/A	D	
Section 50 Street Licences- Apparatus	New apparatus	£500.00	£550.00	10.0%	D	
	Existing apparatus	£500.00	£550.00	10.0%	D	
Skips	Skip permit	£140.00	£150.00	7.1%	D	
	Extension to skip permit	£130.00	£140.00	7.7%	D	
	Illegal Skip permit	£310.00	£341.00	10.0%	D	
	Skip bags	£140.00	£150.00	7.1%	D	
	Scaffold permit	£170.00	£187.00	10.0%	D	
Scaffold	Scaffold permit	£130.00	£140.00	7.7%	D	
	Illegal Scaffold Permit	£340.00	£374.00	10.0%	D	
	Temporary signage	N/A	£250.00	N/A	D	
Signs	Temporary signage extension	£110.00	£121.00	10.0%	D	
	Other streetwork permits	£500.00	£550.00	10.0%	D	
Other streetwork permits	Temporary excavations	£500.00	£550.00	10.0%	D	
	Building materials	£140.00	£150.00	7.1%	D	
<i>The S184 application fees are set to reflect the location, size, layout and vehicular use of the access, taking into account the assessment and supervision required by the Highway Authority. The Authority reserves the right to assess "special situations", i.e. where the level of resource required from the Highway Authority differs greatly from the norm. In these instances applications will be assessed on an individual basis, and the fee will be adjusted accordingly. Any illegal VA's may incur a fine of £500, plus have to undertake a retrospective application and appropriate payment as above.</i>						
S184 - Vehicular Access	Conveyancing queries / Notice of conformity	£130.00	£140.00	7.7%	D	
	Single Residential Access	£200.00	£220.00	10.0%	D	
	Commercial or Agricultural Access	£520.00	£572.00	10.0%	D	
	Commercial bell-mouth access (U or C Road)	£1,350.00	£1,485.00	10.0%	D	
	Commercial bell-mouth access (A or B Road or Traffic Sensitive)	£1,820.00	£2,002.00	10.0%	D	
	Residential dropped kerb access up to 3 properties (or equivalent traffic use)	£860.00	£920.00	7.0%	D	
	Residential dropped kerb access 4-10 properties (or equivalent traffic use)	£1,160.00	£1,240.00	6.9%	D	
	Residential bell-mouth access up to 3 properties (or equivalent traffic use)	£1,380.00	£1,518.00	10.0%	D	
	Residential bell-mouth access 4-10 properties (or equivalent traffic use)	£1,600.00	£1,710.00	6.9%	D	
	Residential bell-mouth access >10 properties (or equivalent traffic use)	£1,820.00	£2,002.00	10.0%	D	
	Housing development (>10 properties U or C Road)	£1,870.00	£2,000.00	7.0%	D	
	Commercial bell-mouth access (in lieu of S278)	£2,200.00	£2,350.00	6.8%	D	
	Housing development (>10 properties A or B Road)	£2,310.00	£2,541.00	10.0%	D	
	Construction Access to facilitate the start of development sites with a S278 or S38 agreed in principle	£2,420.00	£2,662.00	10.0%	D	
	Streetworks Permits	POA	POA	N/A	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Infrastructure- Highways & Transport						
Streetworks Enforcement						
New Roads and Street Works Act - Inspection Defects	Sample inspection defects	£50.00	£50.00	0.0%	S	
New Roads and Street Works Act - Coring Defects	Standard core charge	£330.00	£363.00	10.0%	D	
	Core charge with air void test	£460.00	£506.00	10.0%	D	
	Core charge with TM	£1,140.00	£1,254.00	10.0%	D	
	Core charge with TM and air void test	£1,230.00	£1,340.00	8.9%	D	
Section 74 contractor overrun charges		As per Statutory Guidance	As per Statutory Guidance	N/A	S	
Utility Fixed penalty Notices		As per Statutory Guidance	As per Statutory Guidance	N/A	S	
Public transport						
Operator fee per departure from Bus Station	-Shrewsbury	£0.62	£0.69	11.3%	D	
	-Oswestry	£0.62	£0.69	11.3%	D	
	-Market Drayton	£0.43	£0.48	11.6%	D	
Railcards	Sale of railcards (each)	£11.60	£12.80	10.3%	D	
Bus Passes	Replacement Bus pass	£10.00	£11.00	10.0%	D	
Street Cleansing & Grounds Maintenance						
Alterations to the Highway	Advisory disabled bay	POA	POA	N/A	D	
	H bar markings	POA	POA	N/A	D	
	Double H bar markings	POA	POA	N/A	D	
	Mirrors	POA	POA	N/A	D	
	Brown tourism signs	POA	POA	N/A	D	
	Advertising Banners (Shrewsbury approaches)	POA	POA	N/A	D	
Dog Control	Release Fee	£46.00	£50.75	10.3%	D	
	Re-Offending Penalty Charge- No.2	£18.00	£20.00	11.1%	D	
	Re-Offending Penalty Charge- No.3	£32.00	£35.50	10.9%	D	
	Re-Offending Penalty Charge- No.4	£47.00	£51.75	10.1%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Infrastructure- Highways & Transport						
Abandoned Vehicles- Set by Department for Transport						
On road, upright, not damaged	- Removal of Vehicle-On road (less than 3.5 tonnes)	£150.00	£150.00	0.0%	S	
	- Removal of Vehicle-On road (3.5 to 7.5 tonnes)	£200.00	£200.00	0.0%	S	
	- Removal of Vehicle-On road (7.5 to 18 tonnes)	£350.00	£350.00	0.0%	S	
On road, damaged or not upright	- Removal of Vehicle-On road (more than 18 tonnes)	£350.00	£350.00	0.0%	S	
	- Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	£250.00	£250.00	0.0%	S	
	- Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	£650.00	£650.00	0.0%	S	
	- Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Unladen £2000 Laden £3000	Unladen £2,000 Laden £3,000	N/A	S	
	- Removal of Vehicle-On road, damaged (more than 18 tonnes)	Unladen £3000 Laden £4500	Unladen £3,000 Laden £4,500	N/A	S	
Off road, upright not damaged	- Removal of Vehicle-off road (less than 3.5 tonnes)	£200.00	£200.00	0.0%	S	
	- Removal of Vehicle-off road (3.5 to 7.5 tonnes)	£400.00	£400.00	0.0%	S	
	- Removal of Vehicle-off road (7.5 to 18 tonnes)	Unladen £1000, Laden £1500	Unladen £1,000, Laden £1,500	N/A	S	
	- Removal of Vehicle-off road (more than 18 tonnes)	Unladen £1500, Laden £2000	Unladen £1,500, Laden £2,000	N/A	S	
Off road, damaged or not upright	- Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	£300.00	£300.00	0.0%	S	
	- Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	£850.00	£850.00	0.0%	S	
	- Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Unladen £3000, Laden £4500	Unladen £3,000, Laden £4,500	N/A	S	
	- Removal of Vehicle-off road, damaged (more than 18 tonnes)	Unladen £4500, Laden £6000	Unladen £4500, Laden £6000	N/A	S	
Storage	Storage of Vehicle (per day) two wheeled	£10.00	£10.00	0.0%	S	
	Storage of Vehicle (per day) less than 3.5 tonnes	£20.00	£20.00	0.0%	S	
	Storage of Vehicle (per day) 3.5 to 7.5 tonnes	£25.00	£25.00	0.0%	S	
Disposal	Storage of Vehicle (per day) 7.5 to 18 tonnes	£30.00	£30.00	0.0%	S	
	Storage of Vehicle (per day) more than 18 tonnes	£35.00	£35.00	0.0%	S	
	Disposal of Vehicle - two wheeled	£50.00	£50.00	0.0%	S	
	Disposal of Vehicle - less than 3.5 tonnes	£75.00	£75.00	0.0%	S	
	Disposal of Vehicle - 3.5 to 7.5 tonnes	£100.00	£100.00	0.0%	S	
	Disposal of Vehicle - 7.5 to 18 tonnes	£125.00	£125.00	0.0%	S	
	Disposal of Vehicle - more than 18 tonnes	£150.00	£150.00	0.0%	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/Discretionary)	Notes
Infrastructure- Highways & Transport						
Car Parking Charges						
Car parking fees are currently under review. Further details can be found in the 'Parking Tariffs, Operations and Development Report'. A link to the report is provided below *1						
Band 1	Shrewsbury On Street (Per hour)	£ 2.80	£ 2.80		D	
Band 2 Ludlow On-Street (Red Zone), Bridge St- Shrewsbury, Raven Meadows Shrewsbury , St Austin Street- Shrewsbury , Quarry Swimming Centre	Band 2 Parking (per hour)	£ 2.00	£ 2.00		D	
	Sunday and Bank/Public holidays (excluding Raven Meadows MSCP) per hour	£ 1.00	£ 1.00		D	
	Sunday and Bank/Public holidays (Raven Meadows MSCP) a flat rate (up to 10 hours)	£ 2.00	£ 2.00		D	
A cap is applied to the tariff rates after 8 hours at Raven Meadows MSCP.						
A 2-hour cap on the linear tariff of 2 hours for parking periods between the hours of 8.00pm and 8.00am at Raven Meadows excluding Sunday and Bank Holidays						
Band 3 Meraside, Ellesmere On-Street, Listley Street Northside, Listley Street Southside, Sainsburys, Castle Street Ludlow, Festival Square Oswestry, St Julian's Friars-Shrewsbury	Band 3 Parking (per hour)	£ 1.20	£ 1.20		D	
	Sunday and Bank/Public holidays	£ 0.60	£ 0.60		D	
	Off Street Resident Permit - 12 months - St Julian's Friars only	£ 512.00	£ 512.00		D	
Band 4 Ludlow On-Street (Blue Zone), Adj 31 Riverside Bridgnorth, Back Lane-Much Wenlock, Frankwell Shrewsbury	Band 4 Parking (per hour)	£ 0.80	£ 0.80		D	
	Sundays and Bank/Public holidays	FOC	FOC		D	
	Off Street Weekly Ticket - 7 days	£ 27.00	£ 27.00		D	
	Off Street Season Ticket - 1 month	£ 94.00	£ 94.00		D	
	Off Street Season Ticket - 3 months	£ 240.00	£ 240.00		D	
	Off Street Season Ticket - 6 months	£ 400.00	£ 400.00		D	
	Off Street Season Ticket - 12 months	£ 640.00	£ 640.00		D	
	Off Street Resident Permit - 12 months	£ 512.00	£ 512.00		D	
Band 5 St Marys Lane Much Wenlock, Easthope Road Church Stretton, Galdeford Ludlow (Zone A), Queen Street Market Drayton, Pepper Street Whitchurch, Castle Hill Whitchurch, Abbey Foregate Car Park, Frogmore Rd Market Drayton	Band 5 Parking (per hour)	£ 0.60	£ 0.60		D	
	Sundays and Bank/Public holidays	FOC	FOC		D	
	Off Street Weekly Ticket - 7 days	£ 20.00	£ 20.00		D	
	Off Street Season Ticket - 1 month	£ 70.00	£ 70.00		D	
	Off Street Season Ticket - 3 months	£ 180.00	£ 180.00		D	
	Off Street Season Ticket - 6 months	£ 300.00	£ 300.00		D	
	Off Street Season Ticket - 12 months	£ 480.00	£ 480.00		D	
	Off Street Resident Permit - 12 months	£ 384.00	£ 384.00		D	

*1 <https://shropshire.gov.uk/committee-services/documents/s36523/NEW%20REPORT%20Parking%20Tariffs%20Operations%20Development%20003.pdf>

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*1 <https://shropshire.gov.uk/committee-services/documents/s36523/NEW%20REPORT%20Parking%20Tariffs%20Operations%20Development%200003.pdf>

ECONOMY & PLACE

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Economy & Place						
Development Management						
Fees for Processing Planning Applications	Please see website for current charges *2 https://next.shropshire.gov.uk/planning-and-development/planning/applications/submit-an-application/				S	
Fees for Processing Planning Mineral & Waste Applications	Please see website for current charges *3 https://next.shropshire.gov.uk/planning-and-development/planning/applications/submit-an-application/				S	
Planning performance agreement fees		POA	POA	N/A	D	
Other planning charges	Informal enquiry- per hour	£55.00	£61.00	10.9%	D	
	Administrative fee for invalid applications that are returned- per hour	£33.00	£36.50	10.6%	D	
	Compliance Checking Service- per hour	£73.00	£80.50	10.3%	D	
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)	Copies of documents per hour (plus cost of copying)	£69.90	£77.00	10.2%	D	
Pre planning application advice	Hourly rate for requests for information	£109.20	£120.50	10.3%	D	
	Category A (Largescale Major)	£2,420.00	£5,000.00	106.6%	D	Same fee applies for Natural and Historic Team Pre-Application advice
	Category A1 (Follow-up)	N/A	£2,500.00	N/A	D	
	Category A2 (Discharge of Condition)	N/A	£500.00	N/A	D	
	Category B (Smallscale Major 50-199)	£1,452.00	£3,500.00	141.0%	D	
	Category B1 (Follow-up)	N/A	£2,000.00	N/A	D	
	Category B2 (Discharge of Condition)	N/A	£350.00	N/A	D	
	Category B3 (Smallscale Major 25 - 49 units)	N/A	£2,500.00	N/A	D	
	Category B4 (Follow-up)	N/A	£1,250.00	N/A	D	
	Category B5 (Discharge of Condition)	N/A	£350.00	N/A	D	
	Category B6 (Smallscale Major 10-24 units)	N/A	£1,500.00	N/A	D	
	Category B7 (Follow-up)	N/A	£750.00	N/A	D	
	Category B8 (Discharge of Condition)	N/A	£350.00	N/A	D	
	Category C (Minor)	£726.00	£1,000.00	37.7%	D	
	Category C1 (Follow-up)	N/A	£500.00	N/A	D	
	Category C2 (Discharge of Condition)	N/A	£250.00	N/A	D	
	Category D (Other proposals)	£121.00	£150.00	24.0%	D	
	Category D1 (Site Visit)	N/A	£500.00	N/A	D	
	Category D2 (Discharge of Condition)	N/A	£100.00	N/A	D	
	Minerals proposals EIA Proposals	£3,025.00	£5,000.00	65.3%	D	
	Minerals proposals EIA Proposals - Follow-up	N/A	£2,500.00	N/A	D	
	Minerals proposals EIA Proposals - Discharge of Condition	N/A	£500.00	N/A	D	
	Minerals proposals Major Non EIA Proposals exceeding 1ha	£1,815.00	£3,000.00	65.3%	D	
	Minerals proposals Major Non EIA Proposals exceeding 1ha - Follow-up	N/A	£1,500.00	N/A	D	
	Minerals proposals Major Non EIA Proposals exceeding 1ha - Discharge of conditions	N/A	£500.00	N/A	D	
	Minerals proposals all other proposals	£429.00	£1,000.00	133.1%	D	
	Minerals proposals all other proposals - Follow-up (large)	N/A	£500.00	N/A	D	
	Minerals proposals all other proposals - Follow-up (small)	N/A	£250.00	N/A	D	
	Change of use / Single dwelling	£308.00	£500.00	62.3%	D	
	Change of use / Single dwelling - Follow-up	N/A	£250.00	N/A	D	
	Change of use / Single dwelling - Discharge of Condition	N/A	£150.00	N/A	D	

*2,3 <https://next.shropshire.gov.uk/planning-and-development/planning/applications/submit-an-application/>

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Economy & Place						
Building control						
Building regulations fees	Please See Building Control section of the Council's Website for detailed table of charges *4 https://www.shropshire.gov.uk/building-control/applications/					
Dangerous Buildings and Structures hourly rates (Office Hours 08:00 to 17:00):-	Business support (administration)- per hour	£90.00	£95.00	5.6%	Fees are set in accordance with CIPFA accounting guidelines	
	Business support (specialist)- per hour	£112.00	£118.00	5.4%		
	Building Control Surveyor- per hour	£112.00	£118.00	5.4%		
Dangerous Buildings and Structures hourly rates (Out of Office Hours):-	Building Control Surveyor- per hour	£225.00	£238.00	5.8%		
	Completion Inspection (projects completed and occupied over 3 years). Inspection of outstanding items and issuing of completion certificate.	£266.00	£281.00	5.6%		
	Completion Inspection (projects completed and occupied over 3 years, incomplete inspections records or application exceeds 10 years old).	£532.00	£562.00	5.6%		
	Certificate of Lawfulness (enquiries which request advice confirming if works are exempt).	£106.00	£112.00	5.7%		
Energy Ratings & water Calculations		POA	POA	N/A	D	
Search and copy fee.	Copying	£32.00	£35.50	10.9%	D	
	Certificates (per copy)	£28.00	£30.00	7.1%	D	
	Certificate of exemption.	£55.00	£61.00	10.9%	D	
Demolition Notice (issue section 81 Notice, neighbour letters and site inspection)	- minimum fee	£220.00	£242.00	10.0%	D	
<i>This is the minimum fee to cover admin, issue of Section 81 Notice and inspection. This may be increased depending on the size and scale of the project to allow full recovery of all reasonable costs incurred by the authority.</i>						
Land Charges						
Search fees	Please see website for current charges https://www.shropshire.gov.uk/land-charges/land-charges-fees/			N/A	S	
Street Naming/Numbering/Local Land and Property Gazetteer (LLPG)						
Fees for Processing Applications for the creation and amendment of addresses	Creation of a new individual address	£46.00	£50.00	8.7%	D	
	Creation of new addresses on developments up to 25 plots (per plot)	£46.00	£50.00	8.7%	D	
	Creation of new addresses on developments up to 50 plots (per plot), plots 26 to 50	£40.00	£45.00	12.5%	D	
	Creation of new addresses on developments over 50 plots (per plot), plots 51 and above	£28.00	£32.00	14.3%	D	
	Individual property renaming or renumbering	£46.00	£52.00	13.0%	D	
	Addition of a name to a numbered property	£46.00	£52.00	13.0%	D	
	Alterations to development after initial notification - per affected address	£40.00	£50.00	25.0%	D	
	Confirmation of postal addresses for solicitors or conveyancers and all consultees	£36.00	£45.00	25.0%	D	
Highways Development Control						
Developing highways	Extent of Highway search	£83.00	£90.00	8.4%	D	
	Extent of Highway search (extensive searches, charge per hour)	£50.00	£54.00	8.0%	D	
	Copy of Section 38/278 legal agreement and associated highway advice	N/A	£36.00	N/A	D	
	Copy of Section 38/278 legal agreement Deed of variation/novation	N/A	£24.00	N/A	D	
	Copy of Section 38/278 legal agreement bond	N/A	£18.00	N/A	D	
Section 38/278 Fees	Section 38/278 Checking and Inspection fees	10% of bond value	10% of bond value	N/A	D	

*4 <https://www.shropshire.gov.uk/building-control/applications/>*5 <https://www.shropshire.gov.uk/land-charges/land-charges-fees/>

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/Discretionary)	Notes
Economy & Place						
Natural & Historic Environment						
Trees/hedges	Tree Preservation Orders - Copy of TPO (electronic)	£25.00	£27.50	10.0%	D	
	Tree and hedgerow decision notices - Copy of tree and hedgerow decision notices:	£25.00	£27.50	10.0%	D	
	High Hedge Complaints	£730.00	£803.00	10.0%	D	
HER	Officer time for Historic Environment Record (HER) single site searches (commercial clients)- per hour	£66.00	£73.00	10.6%	D	
	Officer time for Historic Environment Record (HER) searches (commercial clients)- per hour	£132.00	£145.50	10.2%	D	
	Officer time for Historic Environment Record (HER) priority searches (commercial clients)- per hour	£264.00	£290.50	10.0%	D	
HER (searches for woodland planting grants)	Local historic environment declines to comment	N/A	£0.00	N/A	D	
	Proposal area 0-4.99ha (Fee for Information)	N/A	£100.00	N/A	D	
	Proposal area 0-4.99ha (Fee for advice)	N/A	£95.00	N/A	D	
	Proposal area 5ha-50ha (Fee for Information)	N/A	£130.00	N/A	D	
	Proposal area 5ha-50ha (Fee for advice)	N/A	£130.00	N/A	D	
	Proposal area 50ha+ (Fee for Information)	N/A	£130.00	N/A	D	
	Proposal area 50ha+ (Fee for advice)	N/A	£195.00	N/A	D	
Provision of Countryside Stewardship consultation advice - middle tier responses	Band 1 Application area 0 - 30 ha	£35.00	See note	N/A	S	Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO (Rate for 2024/25 to be agreed)
	Band 2 Application area 31 - 75 ha	£70.00	See note	N/A	S	
	Band 3 Application area 76 - 150 ha	£140.00	See note	N/A	S	
	Band 4 Application area 150 ha upwards	£280.00	See note	N/A	S	
Provision of Countryside Stewardship consultation advice - higher tier responses	Band 1 Application area 0 - 30 ha	£52.00	See note	N/A	S	
	Band 2 Application area 31 - 75 ha	£105.00	See note	N/A	S	
	Band 3 Application area 76 - 150 ha	£210.00	See note	N/A	S	
	Band 4 Application area 150 ha upwards	£420.00	See note	N/A	S	
HER consultation for Natural England Conservation Enhancement Schemes (CES)	Officer time for Historic Environment Record (HER) information and advice - per hour	£132.00	£145.50	10.2%	D	
Environmental Screening Report consultation for EIA Agriculture Regulations	Officer time for Historic Environment Record (HER) information and advice - per hour	£132.00	£145.50	10.2%	D	
Provision of Pre-Purchase advice on Listed Buildings (hourly rates)	Copy of LBC Decision Notices or associated documents (electronic)	£22.00	£24.25	10.2%	D	
	Officer time for provision of pre-purchase advice	£116.00	£128.00	10.3%	D	
	Officer time and expenses for pre-purchase site visit	£231.00	£254.50	10.2%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Economy & Place						
Planning Policy						
Shropshire CIL - Levy Rates per Square Metre- Shrewsbury, the market towns and other key Centres	Residential Developments (use class C3) excluding affordable housing	£63.39	£68.04	7.3%	S	Charge applicable to calendar year index linked
Shropshire CIL - Levy Rates per Square Metre- Rural - Rest of Shropshire	Residential Developments (use class C3) excluding affordable housing	£126.79	£136.07	7.3%	S	Charge applicable to calendar year index linked
Self-build and Custom House building Register	Initial annual fee (to be included in the register)	£35.00	£38.50	10.0%	D	
	Renewal fee	£18.00	£20.00	11.1%	D	
	Workshop (to include self build guidance, support and signposting) per delegate	£139.00	£153.00	10.1%	D	
Local plan related fees	Core Strategy	£47.00	£52.00	10.6%	D	
	Site Allocations and Management of Development (SAMDev Plan)	£174.00	£191.50	10.1%	D	
	Annual Monitoring report	£35.00	£39.00	11.4%	D	
	Objectively Assessed Need for Housing	£110.00	£121.00	10.0%	D	
	Supplementary Planning Documents	£23.00	£25.50	10.9%	D	
	Statement of Community Involvement	£12.00	£13.00	8.3%	D	
	Eligibility letters for re sales (Standard)	N/A	£50.00	N/A	D	
Housing Enabling	Eligibility letters for re sales (Complex)	N/A	£100.00	N/A	D	
	Mortgage consents (Standard)	N/A	£50.00	N/A	D	
	Mortgage consents (Complex)	N/A	£100.00	N/A	D	
	Consents for transfers/ sales (Standard)	N/A	£50.00	N/A	D	
	Consents for transfers/ sales (Complex)	N/A	£100.00	N/A	D	
	Amendments to Title information (Standard)	N/A	£50.00	N/A	D	
	Amendments to Title information (Complex)	N/A	£100.00	N/A	D	
	Land registry forms (Standard)	N/A	£50.00	N/A	D	
	Land registry forms (Complex)	N/A	£100.00	N/A	D	
Highway Policy & Strategy						
Traffic Data	Traffic data - historic data on record	£187.00	£205.75	10.0%	D	
	Automatic traffic count data	£789.80	£869.00	10.0%	D	
	Highway accident data	£185.90	£204.50	10.0%	D	

RESOURCES- LEGAL & GOVERNANCE

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Resources- Legal & Governance						
Legal Services						
Legal fees	All legal advice and transactions (excluding disbursements) - level of charge dependent on charge out rate of respective fee earner. (charge per hour)	£84-£126	£104-£151	19.2%/16.6%	D	
	S106 Agreements Generally (per hour)	£84-£126	£104-£151	19.2%/16.6%	D	
	S106 Agreement - Single Plot	£520.20	£973.00	87.0%	D	
	S106 Agreement - For Off-site Affordable Housing Contributions	£231.20	£556.00	140.5%	D	
	S 38 Agreements- per hour	£84-£126	£104-£151	19.2%/16.6%	D	
	S 278 Agreements- per hour	£84-£126	£104-£151	19.2%/16.6%	D	
	Deed of Grant for surface water drainage (per hour plus disbursements)	£84-£126	£104-£151	19.2%/16.6%	D	
	Consents for sublease / charge on Battlefield/Oxon business park	£46.20	£55.44	20.0%	D	
	Deeds of covenant for assignments on Battlefield/ Oxon	£202.30	£242.76	20.0%	D	
	Deeds of covenant for assignments on former smallholdings	£404.60	£485.40	20.0%	D	
Committee Services						
Admissions Appeals	If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services (charge per hour) (pro rata)	£115.60	£128.00	10.7%	D	
Exclusion Appeals	Recharge school at cost separately for any legal services, if required, which will be charged per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	£92-£139	£128.00	N/A	D	
Education Appeals - Academy Schools	First appeal held per day	£266.00	£293.00	10.2%	D	Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately should Council's Admissions Team be requested to present.
	Second and every other appeal held per day	£185.00	£203.00	9.7%	D	
	Per appeal lodged but subsequently withdrawn before hearing	£58.00	£64.00	10.3%	D	
	Recharge school at cost separately for any legal services, if required, which will be charged per hour depending upon the solicitor instructed (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing).	£80-£120	£128.00	N/A	D	
Permanent Exclusion Appeals - Academy Schools	Per permanent exclusion appeal	£301.00	£331.00	10.0%	D	Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately for any SEN expert services, if required by parent.
	Per hour of the actual panel sitting	£23.00	£25.00	8.7%	D	
	Per permanent exclusion appeal lodged but subsequently withdrawn before hearing	£81.00	£89.00	9.9%	D	
	Recharge school at cost separately for any legal services, if required, which will be charged per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	£80-£120	£128.00	N/A	D	
Commons Register Amendments		£1,156.00	£1,272.76	10.1%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Resources- Legal & Governance						
Elections Team						
Sale of Full or Edited Register of Electors	In Data Form	£20.00	£20.00	0.0%	S	Additional £1.50 per 1000 entries (or part)
		£1.50	£1.50	0.0%	S	
	In Printed Form	£10.00	£10.00	0.0%	S	Additional £5.00 per 1000 entries (or part)
		£5.00	£5.00	0.0%	S	
Sale of Full list of Overseas Electors	In Data Form	£20.00	£20.00	0.0%	S	Additional £1.50 per 100 entries (or part)
		£1.50	£1.50	0.0%	S	
	In Printed Form	£10.00	£10.00	0.0%	S	Additional £5.00 per 100 entries (or part)
		£5.00	£5.00	0.0%	S	
Parish Council Elections						
Elections Charges to Parish and Town Councils	Uncontested Elections	£110.10	£121.22	10.1%	D	Per election (if warded or grouped, the charge is for each ward or parish as they are classed as separate elections)
	Contested Elections	Actual cost of election	Actual cost of election	N/A	D	

LEARNING & SKILLS- CHILDRENS SERVICES

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Learning & Skills- Childrens services						
Music Service (Charges Based on Academic Year). Fees are subject to change subject to grant confirmation.						
Parent Billed- lessons, Remissions and Instrument Hire						
Lessons	Billed Lessons	£52.00	£52.00	0.0%	D	
	School of Music - Orchestra/Ensembles/Choirs	FOC	FOC	N/A	D	
		50% per term (max. £50) + free instrument	50% per term (max. £50) + free instrument	0.0%	D	
	Income Support (Free School Meals) (Refund per term)- Fee plus free instrument	25% per term (max £25) + free instrument	25% per term (max £25) + free instrument	0.0%	D	
	Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)- Fee plus 25% off instrument hire	£8.50	£8.50	0.0%	D	
Instrument Hire (Violin/Ukulele) (per term)		£15.00	£15.00	0.0%	D	
Instrument Hire (Popular) (per term)	Popular - bassoon, double bass, euphonium, french horn, tuba, tenor horn, viola, oboe, baritone	£20.00	£20.00	0.0%	D	
Instrument Hire (Other) (per term)	Other - cello, clarinet, cornet, flute, trombone, trumpet, snare drum, saxophone, harp					
School Billed- lessons, Remissions and Instrument Hire						
Music lessons	Instrumental Lessons (per hour)	£52.00	£52.00	0.0%	D	
	Whole Class Tuition (per hour)	£50.00	£50.00	0.0%	D	
	Curriculum Support (per hour)	£56.00	£56.00	0.0%	D	
	School Ensembles	£56.00	£56.00	0.0%	D	
		50% per term (max. £50) + free instrument	50% per term (max. £50) + free instrument	0.0%	D	
Remissions & Billed lessons	Income Support (Free School Meals) (Refund per term)- Fee plus free instrument	25% per term (max £25) + free instrument	25% per term (max £25) + free instrument	0.0%	D	
	Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)- Fee plus 25% off instrument hire	£8.50	£8.50	0.0%	D	
Instrument Hire (Violin/Ukulele/Guitar) (per term)		£15.00	£15.00	0.0%	D	
Instrument Hire (Popular) (per term)	Popular - bassoon, double bass, euphonium, french horn, tuba, tenor horn, viola, oboe, baritone	£20.00	£20.00	0.0%	D	
Instrument Hire (Other) (per term)	Other - cello, clarinet, cornet, flute, trombone, trumpet, snare drum, saxophone, harp					
Festivals and Workshops - Charges to Schools						
Festivals and Workshops - Charges to Schools	Area Festivals (per pupil)	FOC	FOC	N/A	D	
	Instrumental Workshop (per hour)	£56.00	£56.00	0.0%	D	
Education Welfare Service						
Special Education						
EWO Penalty Charges	- Per pupil (if paid within 21 days)	£60.00	£60.00	0.0%	S	The Statutory Instrument prescribing these charges has not been updated
	- Per pupil (if paid within 22 - 28 days)	£120.00	£120.00	0.0%	S	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (Statutory/ Discretionary)	Notes
Learning & Skills- Childrens services						
Home to School / College Transport Charges (Charges Based on Academic Year)						
Parental contributions						
Post 16 (Mainstream & SEND)	Autumn	£315.00	£315.00	0.0%	D	
	Spring	£315.00	£315.00	0.0%	D	
	Summer	£303.00	£303.00	0.0%	D	
	Annual	£933.00	£933.00	0.0%	D	
In Catchment Pupils (Full Term)	Benefits (Admin Fee)	£299.00	£299.00	0.0%	D	
	Post 16	£315.00	£315.00	0.0%	D	
	Primary & Secondary	£193.00	£193.00	0.0%	D	
	2nd Child	£167.00	£167.00	0.0%	D	
	Half Term / AM or PM	£130.00	£130.00	0.0%	D	
	2nd Child	£117.00	£117.00	0.0%	D	
Out of Catchment Pupils (Full Term)	Free School Meals	£15.00	£15.00	0.0%	D	
	Post 16	£315.00	£315.00	0.0%	D	
	Primary / Secondary	£267.00	£267.00	0.0%	D	
	Free School Meals	£15.00	£15.00	0.0%	D	

ADULT SERVICES

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Adult Services						
Adult Social Care & Transport						
Transport Daily Charges	5 mile radius (up to 10 miles per day)	£5.60	£8.00	7.1%	D	
	10 mile radius (up to 20 miles per day)	£8.40	£9.00	7.1%	D	
	Over 10 miles radius (over 20 miles per day)	£11.20	£12.10	8.0%	D	
Day Centre Attendance Charge per day (includes refreshments and some activities)						
Helena Lane- Day centre charges- Older People	Per day	£83.35	£88.20	7.7%	D	
	1/2 day	£31.70	£34.10	7.6%	D	
	Sessional rate (2 hours)	£17.15	£18.50	7.9%	D	
Helena Lane- Day centre charges- Learning Disabilities	Per day	£89.80	£74.90	7.6%	D	
	1/2 day	£34.80	£37.40	7.5%	D	
	Sessional rate (2 hours)	£18.80	£20.20	7.4%	D	
Abbotswood	Per day	£80.80	£85.40	7.6%	D	
	1/2 day	£30.40	£32.70	7.6%	D	
	Sessional rate (2 hours)	£16.45	£17.70	7.6%	D	
Greenacres	Per day	£50.00	£53.80	7.6%	D	
	1/2 day	£25.00	£26.90	7.6%	D	
	Sessional rate (2 hours)	£13.50	£14.50	7.4%	D	
Albert Road	Per day	£55.45	£59.70	7.7%	D	
	1/2 day	£27.75	£29.90	7.7%	D	
	Sessional rate (2 hours)	£15.00	£16.10	7.3%	D	
Wayfarers	Per day	£52.85	£56.90	7.7%	D	
	1/2 day	£26.45	£28.50	7.8%	D	
	Sessional rate (2 hours)	£14.30	£15.40	7.7%	D	
Avalon	Per day	£75.90	£81.70	7.6%	D	
	1/2 day	£38.00	£40.90	7.6%	D	
	Sessional rate (2 hours)	£20.50	£22.10	7.8%	D	
Maesbury Metals	Per day	£73.20	£78.80	7.7%	D	
	1/2 day	£36.60	£39.40	7.7%	D	
	Sessional rate (2 hours)	£19.80	£21.30	7.6%	D	
Aquamira- Attendance charge	Per day	£115.00	£123.70	7.6%	D	
	1/2 day	£57.50	£61.90	7.7%	D	
	Sessional rate (2 hours)	£31.10	£33.50	7.7%	D	
Aquamira- Hydrotherapy charges	30 minute Hydro session using Hirer's staff	£18.80	£20.20	7.4%	D	
	30 minute Hydro session weekday (using Aquamira supervision)	£28.50	£30.70	7.7%	D	
	30 minute Hydro session evening (using Aquamira supervision)	£31.00	£33.40	7.7%	D	
	30 minute Hydro session weekend (using Aquamira supervision)	£33.40	£35.90	7.5%	D	
	1 hour pool hire	£37.60	£40.50	7.7%	D	
	1 hour Hydro session weekday (using Aquamira supervision)	£54.70	£58.90	7.7%	D	
	1 hour Hydro session evening (using Aquamira supervision)	£59.00	£63.50	7.6%	D	
	1 hour Hydro session weekend (using Aquamira supervision)	£63.20	£68.00	7.6%	D	
Aquamira- Multi-sensory room with new equipment and staff induction	Multi-sensory room Aquamira (for a half hour session)	£16.02	£17.20	7.4%	D	
	Multi-sensory room Aquamira (for a half hour session) EVENING	£18.50	£19.90	7.6%	D	
	Multi-sensory room Aquamira (for a half hour session) WEEKEND	£20.90	£22.50	7.7%	D	
	Multi-sensory room Aquamira (for one hour session)	£29.60	£31.80	7.4%	D	
	Multi-sensory room Aquamira (for one hour session) EVENING	£33.90	£36.50	7.7%	D	
	Multi-sensory room Aquamira (for one hour session) WEEKEND	£38.15	£41.00	7.5%	D	

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Basis of Charge (statutory/ Discretionary)	Notes
Adult Services						
Four Rivers Nursing Home						
Residential Nursing Related Charges for Older people	Four Rivers existing residents (excluding FNC)	It is recommended that fees for clients be increased by 10% inflation from 1st April 2023	It is recommended that fees for clients be increased by 7.6% from 1st April 2024	7.6%	D	The % increase to be charged will be confirmed once agreed
	Four Rivers new residents (excluding FNC)	It is recommended that fees for clients be increased by 10% inflation from 1st April 2023	It is recommended that fees for clients be increased by 7.6% from 1st April 2024	7.6%	D	The % increase to be charged will be confirmed once agreed
Court of protection client property charges						
	Work up to court decision appointing a deputy	£745.00	£745.00	0.0%	S	
	Annual management fee -first year	£775.00	£775.00	0.0%	S	
	Annual management fee -after 1st year	£650.00	£650.00	0.0%	S	
	Annual property management fee	£300.00	£300.00	0.0%	S	
	Completing Annual Report	£216.00	£216.00	0.0%	S	
	Completion of Tax Return	£70.00	£70.00	0.0%	S	
	Completion of Tax Return - Complex	£140.00	£140.00	0.0%	S	
	Finalising of Accounts for Deceased Clients (Appointeeship and Deputyships)	£325.00	£357.50	10.0%	D	
	Fixed travel costs of £40 per hour	£40.00	£40.00	0.0%	S	
<i>We also charge 3.5% of P's Assets below £16K, as instructed by the COP - Practice Direction B - Fixed Costs</i>						
Community services joint training courses						
<i>Full breakdown of individual course fees can be found in the current Joint Training booklet. Revised fees will be published in the next Joint Training Booklet and customers will be advised via E-gov newsletter in advance of increase.</i>						
Face to face delivery (Pricing varies according to length of course)	Group 1 (2hrs to 5hrs) - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	£23-£47.50	£25.50-£52.25	10.0%	D	Training courses charges are currently under review. Further changes may occur as a result of this review.
	Group 1 Full Day - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	£80.50	£87.00	10.7%	D	
	Group 2 (2hrs - 5hrs) - Other	£29-£65	£32-£71.50	10.0%	D	
	Group 2 Full Day - Other	£94.50	£104.00	10.1%	D	
Webinar Delivery (Pricing varies according to length of course)	Group 1 (2hrs - 5hrs) - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	£17.50-£42	£19.25-£46.25	10.0%	D	
	Group 1 Full day - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	£55.00	£61.00	10.9%	D	
	Group 2 (2hrs-5hrs) - Other	£26.50-£66	£29.25-£72.75	10.0%	D	
	Group 2 Full day - Other	£89.00	£98.00	10.1%	D	
In House Training Face to Face & Webinar (Pricing varies according to length of course)	Group 1 (2hrs to 6hrs) (Shropshire Adult Care & Health Services, Shropshire Council non-ASC.)	£170-£429	£187-£472	10.0%	D	
	Group 1 Training Full Day (Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	£500.00	£550.00	10.0%	D	
	- Group 2 (2hrs - 6hrs) (Other organisations)	£207-£528	£228-£581	10.0%	D	
	In House Training - Group 2 Full Day (Other organisations)	£616.00	£678.00	10.1%	D	

HOUSING REVENUE ACCOUNT

Fee/charge type	Description of fee/charge	Fee for 2023/24 £	Fee for 2024/25 £	% Change	Notes
Housing Revenue Account					
Housing rents (48 week basis)	Housing Rents-Increased by Formula rent calculation	Subject to separate recommendation	Subject to separate recommendation	N/A	
Heating charges (per week - 48 week basis)	Greenfields	£4.59	£4.94	7.7%	Per week (48 weeks)
	Sheldon Court	£14.34	£15.44	7.7%	Per week (48 weeks)
Service charges (per week - 48 week basis)	Admirals Flats	£6.82	£7.35	7.7%	Per week (48 weeks)
	Broseley Flats	£1.04	£1.12	7.7%	Per week (48 weeks)
	Red House	£1.99	£2.14	7.7%	Per week (48 weeks)
	Greenfields	£10.98	£11.83	7.7%	Per week (48 weeks)
	Sheldon Court	£14.61	£15.73	7.7%	Per week (48 weeks)
	New Century Court Licence Fee	£87.06	£72.22	7.7%	
	Intensive Housing Management - South (standard sheltered support)	£16.35	£19.30	18.0%	Per week (48 weeks)
	Intensive Housing Management - North (standard sheltered support)	£16.35	£19.30	18.0%	Per week (48 weeks)
	Intensive Housing Management - (General Needs)	£12.50	£14.75	18.0%	Per week (48 weeks)
	Intensive Housing Management - New Century Court	£25.30	£62.78	148.1%	Per week (48 weeks)
	Intensive Housing Management - Temporary Accommodation (dispersed units)	£48.82	£84.29	31.7%	Per week (48 weeks)
	Communal Cleaning - Oswestry	£2.18	£2.33	7.7%	Per week (48 weeks)
	Communal TV Aerial	£0.88	£0.95	7.7%	Per week (48 weeks)
	Caretaking Service	£2.65	£2.85	7.7%	Per week (48 weeks)
Community Alarms					
Leased Services	Leased Service (Council tenants) - service charge set by STAR Housing	£45.24 + VAT	£48.75 + VAT	7.8%	Charge per quarter
	Leased Service (Non-Council tenants) - charge set by STAR Housing	£45.24 + VAT	£48.75 + VAT	7.8%	Charge per quarter
Other charges	Monitoring charge on non-leased unit charge set by STAR Housing	£13.00 + VAT	£14.00 + VAT	7.7%	Charge per quarter
	Former Grant Supported - Council Tenant Sheltered Schemes	£2.17 + VAT	£2.34 + VAT	7.8%	Per week (48 weeks)
	Former Grant Supported - Other	£2.17 + VAT	£2.34 + VAT	7.8%	Per week (48 weeks)
Installation Charge:	Alarm Installation Charge - set by STAR Housing	£25.00	£45.00	80.0%	
Replacement Pendants:	Per pendant. Charge set by STAR Housing	£50.00	£55.00	10.0%	Per item
	Other peripheral equipment e.g. key safe (cost plus installation & admin charge)	Cost plus installation & admin charge (+VAT where due)	Cost plus installation & admin charge (+VAT where due)	N/A	
Garden Maintenance - HRA Properties (48 week basis)	Lawn Cut - Annual Maintenance (20mm to 60mm)	£2.17 (+VAT where due)	£2.33 (+VAT where due)	7.4%	Front or rear garden
	Hedge Cutting - Annual Maintenance	£1.08 (+VAT where due)	£1.18(+VAT where due)	7.4%	Front or rear garden
Parking Bays	Secured Parking Bays (Tenant)	£2.50per wk (+VAT where due)	£2.70per wk (+VAT where due)	8.0%	Per week (48 weeks)
	Secured Parking Bays (Non-Tenant)	£3 per wk (+VAT where due)	£3.25 per wk (+VAT where due)	8.3%	Per week (48 weeks)
	Replacement padlock (drop down bollards)	£10 plus cost of new lock + VAT	£11 plus cost of new lock + VAT	10.0%	Per item
Repairs recharged to current & former tenants	Charges payable to STAR Housing for various works such as missed appointment, tenant damage and house clearance.	Cost recovery plus 15% admin if applicable	Cost recovery plus 15% admin if applicable	N/A	
Garage Rents	Bridgnorth & Oswestry (VAT charged to Council tenants on third or more garages and all non-tenants)	£7.50 per week (+VAT where due)	£8 per week (+VAT where due)	6.7%	Per week (48 weeks)
	Oswestry - non-tenant	£9 per wk +VAT	£9.50 per wk +VAT	5.6%	Per week (48 weeks)
	Garage base (48-week basis)	£1.32per wk (+VAT where due)	£1.40per wk (+VAT where due)	6.1%	Per week (48 weeks)

HOUSING REVENUE ACCOUNT RENT LEVEL 2024/25 – POLICY CONTEXT

Introduction

- 1.1 This appendix sets out the recommended approach to rent levels, accommodation charges and service charges for the Council's retained housing stock, temporary accommodation and shared ownership homes for the 2024/25 financial year.
- 1.2 The recommendations are made in compliance with the Government's policy change in respect of new Shared Ownership leases that took effect from 12th October 2023 and also take into account Shropshire Council's revised [draft] Tenancy Strategy which is currently scheduled for consideration in early 2024.

Recommendations

- 1.3 It is recommended that:
 - Social Housing rents for 2024/25 are increased by 7.7% from 3rd April 2024.
 - Affordable rents for 2024/25 are increased by 7.7% from 3rd April 2024.
 - Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements.
 - All accommodation charges for 2024/25 are increased by 7.7% from 3rd April 2024.
 - Service charges continue to be set on the basis of actual cost.

Background

- 1.4 The Housing Revenue Account (HRA) is a ring-fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock. The primary source of income (98%) comes from tenants' housing rent.
- 1.5 Since 2002 Council house rents in Shropshire were increased annually based on the Government's recommended formula rent calculation. This approach was followed by the former District and Borough Councils in Bridgnorth and Oswestry from 2002 and by subsequently Shropshire Council from 2009.
- 1.6 In May 2014 the coalition Government issued new Guidance on Rents for Social Housing. This guidance ended the previously complex formula rent calculation and replaced it with a simple annual inflationary uplift determined by the preceding September Consumer Price Index (CPI) plus 1%. The new guidance took effect from April 2015 and was intended to apply for 10 years.
- 1.7 Following the general election in May 2015 the Chancellor announced in his Budget Statement made on the 8th July 2015 that the new Government intended to abandon the 10 year guidance and instead impose a requirement for local authorities and housing associations to cut rent by 1% for 4 consecutive years commencing in April 2016. This policy was subsequently incorporated in the Welfare Reform and Work Act 2016 and was applied to rents up to and including 2019/20. This change in policy meant that actual rent levels were 15.2% below the original expectation which represented an annual loss of income to the HRA of around £2.5m.
- 1.8 Prior to the 4-year period of imposed rent reductions, the Government had used the Rent Rebate Subsidy Limitation scheme as a mechanism to prevent local authorities from applying rent increases above their recommendation, however the move towards Universal Credit meant this control could no longer be applied. Consequently, in October 2017 the Government announced that from April 2020 local authority rent would be subject to the rent standard for social housing providers that had previously only applied to housing

associations. This permitted a return to the previous policy of annual increases on both social and affordable rent of up to the preceding September CPI plus 1%.

- 1.9 CPI in September 2022 stood at 10.1% which gave rise to a potential increase of 11.1% from April 2023. In recognition of the significant adverse impact on tenants of an increase of this amount, the Government undertook a consultation exercise in Autumn 2022 on proposals to cap the increase permissible for 2023/24. The consultation identified 3 options for a cap of either 3%, 5% or 7% and sought the views from housing providers on the financial impact of this proposal. On 17th November 2022 the Government announced that following consideration of the responses to the consultation, the rent increase from April 2023 would be subject to a 7% cap. The rationale behind this was that a below inflation increase protected the most vulnerable tenants whilst recognising the financial pressures on housing providers to deliver service and address the need to provide new housing supply in the face of rising costs.
- 1.10 CPI data in September 2023 stood at 6.7% which gives rise to a potential increase of 7.7%. The Government has not sought to impose a cap on rent increases from April 2024 as was the case for the 2023/24 year and accordingly this permits a return to the previous policy of annual increases on both social and affordable rent of up to the preceding September CPI plus 1%.
- 1.11 Flexibility exists to set rents up to 5% above the formula rent (10% in the case of supported housing) calculation – this is known as the ‘rent flexibility level’, however this approach has not been implemented by Shropshire Council since the Government’s formula rent calculation was adopted in 2002. Whilst a continuation of the existing approach is recommended for 2024/25 the impact of adopting these permitted allowances will be considered when formulating the HRA 30-year Business Plan, the implementation of which is currently in progress.

Affordable Rent

- 1.12 The HRA new homes building programme delivers affordable homes for rent or shared ownership. These programmes have been part funded by Homes and Communities Agency/Homes England grant which has enabled the conversion of homes from social rent to affordable rent as an additional contribution to the funding. Suitable properties are converted and re-let. All rented new build homes are let on an affordable rent. Affordable rents are set at 80% of the market rent for a similar property in the area and have historically averaged c£20 per week higher than the comparable social rent. Up to and including 2023/24 there has been a local safeguard to the extent that the affordable rent for Shropshire Council homes cannot exceed the Local Housing Allowance (LHA).
- 1.13 Rents are increased in accordance with the Government’s Rent Standard which allows rent to rise by the preceding September CPI plus 1%. For 2023/24 rent increases were restricted to a maximum of 7% in line with the Government’s rent cap for social housing above. CPI in September 2023 was 6.7% which gives rise to a proposed increase of 7.7% for 2024/25. Shropshire Council has historically applied an additional policy ensuring affordable rents do not exceed the Local Housing Allowance (LHA), resulting in increases being capped to the LHA level for a similar sized property.

Shared Ownership Rent

- 1.14 Under Shared Ownership the purchaser buys a share of the home (typically between 40% and 60%) and pays rent to the Council initially set at 2.75% of the unsold equity market value. Each subsequent April the rent is increased in accordance with the terms specified in the lease agreement which will be either the preceding September CPI plus 1% or the preceding September RPI plus 0.5%. These terms are specified in the lease agreements between the 1.15 Council and the purchaser and are not affected by the requirements of

the Welfare Reform and Work Act 2016 or the Government Rent Standard. Whilst the 2023/24 Government rent cap did not apply to shared ownership properties, in recognition of the high level of inflation in September 2022 and the resulting impact on residents the 2023/24 increase was capped at 7% in line with social and affordable rents.

- 1.16 On 12th October 2023 the Department for Levelling Up, Housing and Communities (DLUHC) announced a change from RPI to CPI as the basis of the annual rent review for all new Shared Ownership leases. The change in policy, which takes effect from 12th October 2023, changes the basis of the annual rent review for relevant leases from a maximum of RPI plus 0.5% to CPI plus 1%, thereby aligning Shared Ownership rents with the maximum annual rent increase for both Social and Affordable rented homes. For existing homes and homes where funding has been agreed prior to 12th October 2023 continuation of RPI-based leases is permitted.
- 1.17 September 2023 CPI was 6.7% and RPI was 8.9% resulting in a proposed uplift from April 2024 of 7.7% or 9.4% depending on the specific lease agreements.

New Century Court

- 1.18 In line with the level of increases proposed for Social and Affordable rents, an uplift of 7.7% is proposed for all accommodation charges from April 2024. This policy of alignment is consistent with prior years.

Service Charges

- 1.19 Service charges are applied to a number of tenancies in respect of specific services relating to either the property (such as cleaning in communal areas) or provided specifically for the tenant (such as help alarms or Intensive Housing Management). Service charges are applied in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service.

Local Housing Allowance (LHA) and [draft] Revised Tenancy Strategy

- 1.20 The LHA rates are used to determine housing benefit allowance and are calculated by the Valuation Office Agency based on private market rents for properties in a local area with a similar number of bedrooms. Historically Shropshire Council has adopted a local policy that Council rents will not exceed the local LHA rate – for the avoidance of doubt, the LHA cap has only ever covered general needs Affordable Rents (not social rents or supported housing). Whilst prior to April 2023 very few of our rents were subject to this limitation, the impact of a 7% rise from April 2023, together with the fact that LHA rates have not been increased since February 2020 at the beginning of the coronavirus pandemic, meant that a greater number of properties were impacted in 2023/24 – 56 rents were initially expected to be subject to the cap resulting in an annual estimated cost to the HRA of £15k in lost rental income. A proposed increase of 7.7% in Affordable Rents for 2024/25 would only result in an increase in the level of lost income for the HRA were the LHA cap to be retained.

1.21 *Revised Tenancy Strategy*

Shropshire Council is seeking to adopt a revised Tenancy Strategy which is currently on the Forward Plan for Cabinet consideration in early 2024. The proposal is to no longer have a policy in place which caps rents at the relevant LHA, thus the draft revised Tenancy Strategy results in a revised Tenancy Policy which:

- no longer states how the Council sets and re-bases Affordable Rents at no higher than the LHA;

- no longer states that where Registered Providers charge Affordable Rents for all other new build housing and acquisitions, that wherever possible rents should be initially set below or in line with the relevant LHA and look to re-base below or in-line with this figure on re-let; and
- states, that, “When setting and rebasing Affordable Rents not subject to planning policy, Shropshire Council will not only have regard to the relevant LHA for the Broad Rental Market Area in which the dwelling is located as per the Government’s Policy Statement on Rents for Social Housing, but also have regard to lower quartile workplace-based earnings. If rents are set at a level which would be unaffordable to those paid at the lower quartile workplace-based earnings, this being above 30% of gross earnings, the Council will need to evidence a significant need for other households in housing need, including those to whom it owes a statutory duty.” The rationale for this is that under the Localism Act 2011, when preparing or modifying a tenancy strategy the Council must have regard to its allocations scheme and its current homeless strategy.

Based on the latest annual workplace-based earnings for Shropshire in 2022, if total rents are uplifted by 7.7% 59 properties (1.49% of total stock) would fall above the maximum 30% of gross earnings ceiling noted above. On average, the properties impacted would be 5.24% above the ceiling level.

On the basis that the revised Tenancy Strategy is approved and the LHA cap no longer applies with effect from April 2024 and the rent increase is as proposed at 7.7%, the estimated additional income to the HRA is c£28k for 2024/25.

Financial Implications

- 1.22 The proposed rent, service charge and accommodation charge uplifts are expected to increase total HRA income by c£1.5m from c£20.1m in 2023/24 to c£21.6m in 2024/25.
- 1.23 A more detailed impact of the recommended rent increase on:
- the 52-week average social rent and the average affordable rent;
 - rent for Shared Ownership properties; and
 - the overall impact on the HRA after adjustment for estimated changes on stock numbers

will be assessed and communicated following completion of the rent calculations.